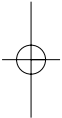
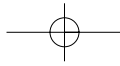


# Local Development Scheme 2007–2010



March 2007





**Images from left to right**

**Mixed use scheme residential, retail and leisure, Bowater House, Knightsbridge SW1 –**

Architects Richards Rogers Partnership, Image Hayes Davison / Francis Golding.

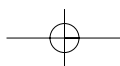
Planning permission granted 09/06/06

**The Westminster Academy junction of Harrow Road and Alfred Road NW1 –**

Architects AHMM, Image AHMM. Planning permission granted 20/10/04

**Marks & Spencer Headquarters, 37–67 Baker Street W1 – Architects Make, Image Hayes Davison.**

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# Local Development Scheme: 2007-2010

March 2007

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## **1 INTRODUCTION**

- 1.1 Under the planning system brought into operation by the Planning and Compulsory Purchase Act 2004, every local planning authority is required to prepare and maintain a Local Development Scheme. The scheme is, in effect, a 'project plan' setting out what local development and other policy documents the council will prepare, what subjects and geographical areas those documents will cover, and a timetable for their preparation. The documents will form a Local Development Framework. This framework will gradually replace the Unitary Development Plan and supplementary guidance in which the Westminster City Council currently sets out its proposals for the use of land in the city, and the policies which it will use in assessing the planning applications it receives.
  
- 1.2 Westminster City Council prepared its first Local Development Scheme in March 2005. This was approved by the Secretary of State on 14<sup>th</sup> April 2005 and published by the council shortly after. As discussed in that scheme the council will review the scheme in accordance with proposed new Local Development Documents and revised timelines.

## **2 PROGRESS SINCE APRIL 2005**

### **[a] Adopted Unitary Development Plan [UDP]**

- 2.1 The current adopted Unitary Development Plan for the city comprises of the spatial development strategy for Greater London, 'The London Plan', published by the Greater London Authority in February 2004 with alterations. The Westminster City Council Unitary Development Plan was finally adopted by the council on 24<sup>th</sup> January 2007 following several earlier attempts to adopt the plan. The first attempt to resolve and adopt the UDP was in December 2004 however, the Council received a direction issued by the then First Secretary of State under s17 of the Town and Country Planning Act 1990 on 9<sup>th</sup> December 2004. Although the direction only related to policies for affordable housing it prevented the adoption of the whole plan.
- 2.2 Following an indication from the Treasury Solicitor that the council might explore phrasing of the affordable housing policy different from that sought by the Secretary of State's Direction, the council reviewed the potential effects of various thresholds and 'staircases' of affordable housing requirements with the Government Office for London. After discussions with various interested parties, it put forward proposals for revised policies to the Government Office in August 2005, and received a response in November 2005.
- 2.3 The city council agreed on 14<sup>th</sup> December 2005 to place these revised policies on deposit for six weeks from 6<sup>th</sup> January 2006 to 24<sup>th</sup> February 2006. A total of 13 representations were received. The modified policies seek to secure a proportion of affordable housing which varies according to the number of residential units, in the proposed development and its location. The council believes that they will enable Westminster to make a substantial contribution to meeting the need for affordable housing in London without discouraging developments which provide new housing of all kinds, which are also required by the London Plan. The representations made in respect of these modified policies were considered by the council and the revised policies were approved for development control purposes on the 26<sup>th</sup> April 2006. On 16<sup>th</sup> October 2006 Cabinet agreed to the

withdrawal of the Council's application for judicial review of the Direction issued by the Secretary of State on the 9<sup>th</sup> December 2004.

- 2.4 In July 2006, the council also agreed to modify UDP paragraph 4.142 in relation to policy TRANS 18 [A] and Map 4.7 in the plan, by reducing the extent of safeguarding for the widening of part of Edgware Road. This followed a public inquiry in relation to appeals against refusal of planning permission for two proposals for a site affected by the safeguarding line which took place from 6<sup>th</sup> to 23<sup>rd</sup> July 2004 and from 28<sup>th</sup> September to 1<sup>st</sup> October 2004. The Inspector's report and the subsequent decision letter of the First Secretary of State, dated 10<sup>th</sup> October 2005, both supported the need for a safeguarding line but not to the extent of that depicted in the UDP. As Edgware Road is part of the main strategic road network, Transport for London [TfL] is the traffic and highway authority and any changes to the road widening line need TfL approval. TfL has accepted that that the safeguarding line should be as determined by the Inspector and the Secretary of State. Westminster City Council therefore placed a scaled back safeguarding line on deposit from the 21<sup>st</sup> July to 1<sup>st</sup> September 2006 as a modification to the UDP, policy TRANS 18.
- 2.5 In light of The Environmental Assessment of Plans and Programmes Regulations 2004 issued by then Office of the Deputy Prime Minister (ODPM), now known as Communities and Local Government (CLG), the council is required to carry out a Strategic Environmental Assessment (SEA) of the UDP if it is not adopted by 21<sup>st</sup> July 2006. However, Regulation 6(2) of this legislation states that if an authority decides that an assessment is not feasible and informs the public of its decision it is not necessary to undertake an SEA. The council felt it was neither practical nor feasible to undertake an SEA of the UDP. The Cabinet Member for Planning agreed in a report dated 1<sup>st</sup> August 2006 to consult on an initial opinion of the non-feasibility of undertaking a SEA of the UDP. The consultation ran from the 4<sup>th</sup> August until the 1<sup>st</sup> September 2006. No objections to this initial opinion were received and on the 16<sup>th</sup> October 2006, Cabinet agreed not to undertake an SEA of the UDP. At the same meeting it was agreed the modified Policy TRANS 18 should also be included in the UDP. The UDP was adopted by full council at their meeting on the 24<sup>th</sup> January 2007.

- 2.6 Because of the time taken to reach an agreement about affordable housing policies with the Government Office for London, and the requirement to modify the plan in relation to the Edgware Road widening, the council has been unable to progress towards the adoption of the UDP as shown in the previous scheme.

**[b] Statement of Community Involvement [SCI]**

- 2.7 The council supports the aim of increasing community involvement in the preparation of its plans and policies, and wishes to encourage involvement by all sections of Westminster's diverse community, through the principles and arrangements set out in the SCI. Westminster City Council believes that the objectives in the Local Development Framework will be more readily achieved if stakeholders have been involved in the development of policies and proposals from an early stage.
- 2.8 The statement sets out arrangements for engaging interested parties in the preparation of the various parts of the Local Development Framework and in the assessment of planning applications. A draft version was placed on deposit for comment in November and December 2005, and representations were received from 57 individuals and organisations, with a variety of comments about the text of the document and past and proposed practice. These were reported to Westminster City Council's City Development Overview and Scrutiny Committee on 14<sup>th</sup> February 2006, which also heard presentations from Planning Aid for London and the Westminster Property Owners Association about the process.
- 2.9 The statement was submitted to the Secretary of State for independent Examination on the 28th April 2006. The closing date for representations was 16<sup>th</sup> June 2006 and the Inspectorate, after confirming that a hearing or round table discussion would not be necessary prior to the inspector publishing a final report, sent the inspector's binding report to the council on the 27<sup>th</sup> October 2006. The Cabinet Member for Planning approved the SCI in December 2006, the document was published on the web site in January 2007.

**[c] Core Strategy Development Plan Document**

- 2.10 In accordance with the timetable given in the first Local Development Scheme, the council has now started to scope and prepare the Core Strategy for the city. In broad terms, it will replace the policies in Part 1 of the Unitary Development Plan. It will set out the key elements of the planning framework for the city, and will cover a period of ten to fifteen years. It is expected to include policies to address strategic development needs such as housing, employment, retail, leisure, community, essential public services, waste disposal and transport developments. It will be in general conformity with the London Plan, taking account of the proposed alterations to the London Plan. The Core Strategy will include information on the lead up to and legacy of the 2012 Olympics and the spatial aspects of the revised Sustainable Community Strategy for the city [‘The Westminster City Plan 2006-2016’] which the council adopted in November 2006. The findings of the council’s Housing Commission, the Mayor of London’s West End Retail Planning and Development Policy Commission will also be fed into the Core Strategy.

**[d] Open Spaces and Public Realm Strategy Supplementary Plan Documents**

- 2.11 The Local Development Scheme published in 2005 provided for a single Development Plan Document covering open spaces and the public realm. As preparation of the documents has progressed it has become apparent that the two parts would have different functions. In addition it has become clear that both will comprise amplification and support of existing policies rather than a new statement of policies. The council therefore intends to progress both as Supplementary Planning Documents under the new arrangements rather than as a single Development Plan Document. This revised approach is shown in Section 5 of this report.
- 2.12 In the last twelve months, the council has prepared a draft Open Space Strategy, using data and findings from a study of the city’s open spaces carried out in 2004 and 2005. This study included an audit of all the parks and open spaces in the city and extensive community consultation and park user surveys. The strategy resulting from this review was agreed by the Westminster’s City Council’s

Cabinet Member for Street Environment in May 2006, the strategy formed the basis of consultation in the summer, the closing date for which was 1st September 2006. As stated in paragraph 2.11, this is now a Supplementary Planning Document and is expected to be adopted by Cabinet in April 2007.

- 2.13 Section 5 of this scheme also provides for the progressing of a Public Realm Supplementary Planning Document during 2006/07.

**[e] Annual Monitoring Report**

- 2.14 In December 2006, the council prepared a report monitoring various aspects of development, which took place in the city during the twelve months to the end of March 2006, and on the progress of the Local Development Scheme. As required in the regulations, this report was sent to the Secretary of State in December 2006 and was published on the website in January 2007. The council has not decided to make changes to policies arising from the findings of the report. The report draws attention to the position in relation to the direction issued by the Secretary of State in December 2004.

**[f] Supplementary Planning Guidance, Conservation Area Audits and Planning Briefs**

- 2.15 In the period since March 2005 when the last Local Development Scheme was published, the council adopted three Supplementary Planning Guidance notes, dealing with Flags in Soho, November 2005, Tables and Chairs on the Highway, and Enforcement [Fourth Edition], both in April 2005. It has issued for public comment drafts of guidance on Chinatown, Tables and Chairs in the Covent Garden Piazza, and s106 Planning Obligations, and is considering its response to the comments made.
- 2.16 Westminster City Council is continuing with the preparation of supplementary guidance on, Plant and Machinery, Satellite Dishes, Inclusive Access and Design, and expects to issue draft versions for public comment during the coming year. The council also published draft supplementary guidance for entertainment uses in eighteen small sub areas in the centre of the city for consultation in August 2006. Guidance for a further fifteen sub areas will follow in 2007. Given

that this guidance has been drafted on the recommendation of the UDP Inquiry Inspector in his report of January 2004 and that the council began to scope out the content and format of the guidance in 2005 and informally consulted local organisations about some of these areas in early 2006, this work will be completed as Supplementary Planning Guidance. Table 2 in the Appendix 1 sets out likely adoption dates for the guidance currently being prepared.

- 2.17 Since March 2005, the council has adopted as Supplementary Planning Guidance Conservation Area Audits for eleven areas: Chinatown, Churchill Gardens, Cleveland Street, East Marylebone, Grosvenor Gardens, Hanway Street, Medway Street, Pimlico, Queen's Park Estate, Regency Street, and Soho. The council is continuing with the preparation of audits of nine other Conservation Areas and will now progress these as Supplementary Planning Documents. Section 5 gives details of the timetable for each of these.
- 2.18 Appendix 2 lists site planning briefs, either adopted or in draft, that the city council treats as Supplementary Planning Guidance as all have gone through a public consultation process and been given Member approval. More planning briefs may need to be prepared within the period of the Local Development Scheme as needs arise. A review of planning briefs will be carried out through the annual monitoring process and reported in future Annual Monitoring Reports.

### 3 REVISED PROGRAMME

- 3.1 The Government expects that authorities should give detailed programmes in their Local Development Schemes of the documents they will prepare during a three year period [in this case from January 2007 to January 2010] and should indicate in general terms what future work is planned beyond that period.
- 3.2 In drawing up their schemes authorities are required to follow the requirements of s15 of the Planning and Compulsory Purchase Act 2004. They should also have regard to the set of principles set out in paragraph 3.20 in Planning Policy Statement (PPS12): Local Development Frameworks. This section says what activities Westminster City Council will undertake in response to each of these requirements.
- [a] Local Development Documents to be prepared**
- 3.3 Government guidance requires that the scheme should give a brief description of the Local Development Documents, which the authority intends to prepare, and should state which will be Development Plan Documents. The scheme should set out the planned timetable for preparing each Local Development Document and the key milestones to be achieved. Paragraph 3.22 of PPS12: Local Development Frameworks lists the key milestones to be covered.
- 3.4 The council intends to prepare over the next three years the documents detailed in Section 5 of this report. Of these, the Core Strategy Development Plan Document will be the most important as it will set out the spatial policies which derive from the revised City Plan 2006-2016 (the sustainable community strategy), which the council prepared under the Local Government Act 2000, and adopted on 8<sup>th</sup> November 2006. In broad terms it will replace Part 1 of the UDP which the city council adopted on 24<sup>th</sup> January 2007. Figure 1 on next page shows how the framework as a whole will relate to other strategies, which apply to the city.
- 3.5 The scheme published by the Westminster City Council in April 2005 made no provision for the replacement of its General Development Control Policies under

the new arrangements. Section 5 now provides for these policies to be replaced and brought up to date if necessary by late 2009 when the 'saved' UDP, adopted in January 2007, will cease to have effect. In response to the alterations to the London Plan concerning waste transfer, disposal and apportionment the council will also make a thorough review of its waste policies and proposals. This will occur initially as part of the preparation of the Core Strategy. The council's waste transport, transfer and disposal services currently depend largely on facilities provided outside Westminster. Different arrangements will come into play beyond 2016 (when existing waste contracts expire) by which time the Mayor's waste strategies should have enabled more treatment and disposal facilities to become available within London.

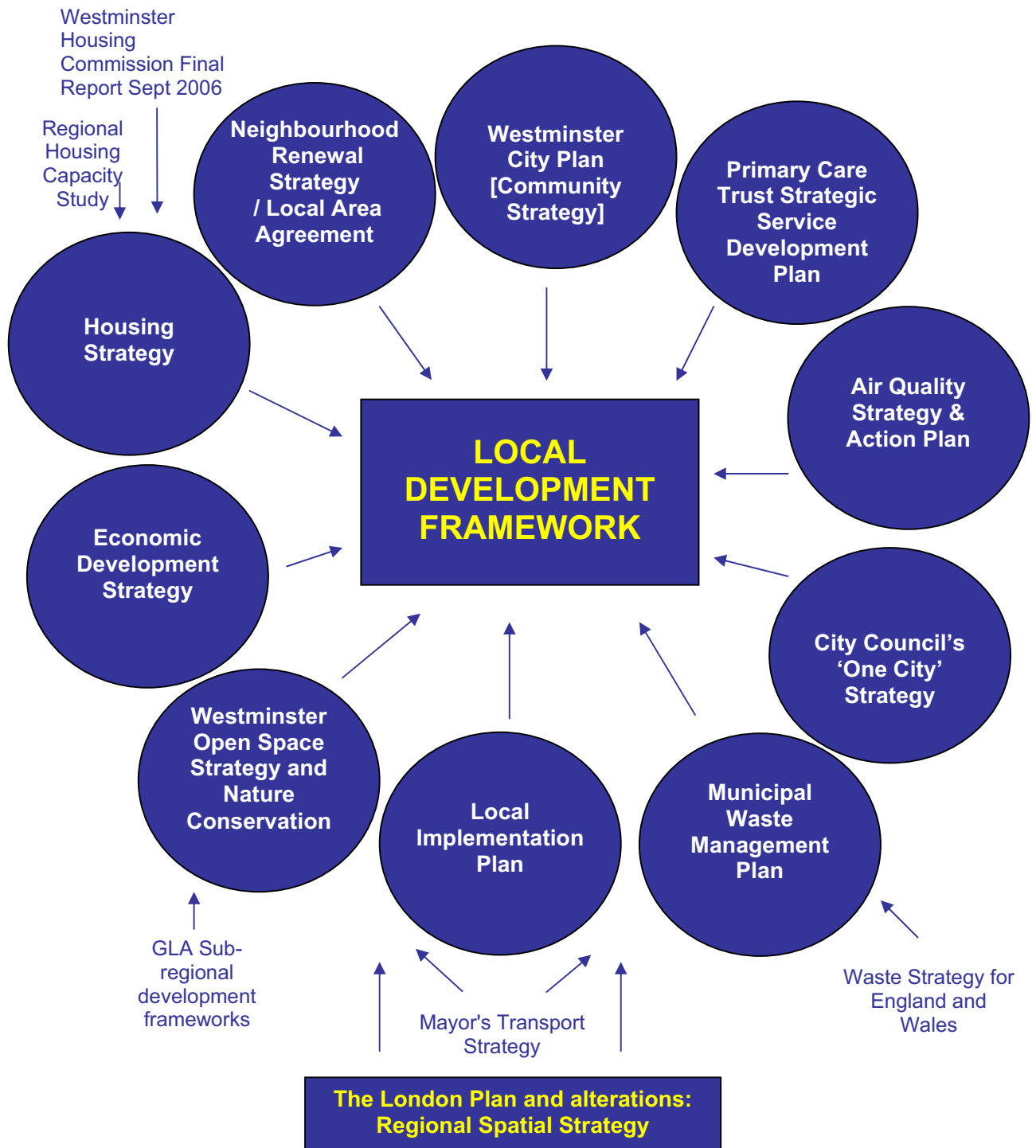
- 3.6 The City Council will prepare and formulate sustainability appraisals of all the documents that are a part of the Local Development Framework as required by the Planning and Compulsory Purchase Act 2004. These appraisals will incorporate the requirements of the Strategic Environmental Assessment Directive.
- 3.7 As each Development Plan Document is prepared, the Proposals Map will be reviewed and updated as necessary.

**[b] Transitional arrangements**

- 3.8 The Government's guidance requires authorities to state which policies and proposals in existing development plans will be replaced by Local Development Documents, and which will be saved for continuing operation.
- 3.9 The 1997 Unitary Development Plan was cancelled on the 24<sup>th</sup> January 2007 when a new UDP was adopted. This 2007 Plan is saved in its entirety from the date of its adoption – i.e. at least until 24<sup>th</sup> January 2010. This will ensure that there are no gaps in the coverage of development plan policies, when the three year period for saving the UDP policies has expired, the council will, before the end of that period, assess the need for any policies to be saved for longer. If any saved policies are still required, the council will seek the Secretary of State's approval to extend their use.

Figure 1

**Local Development Framework:  
Links with other Westminster City Council Strategies**



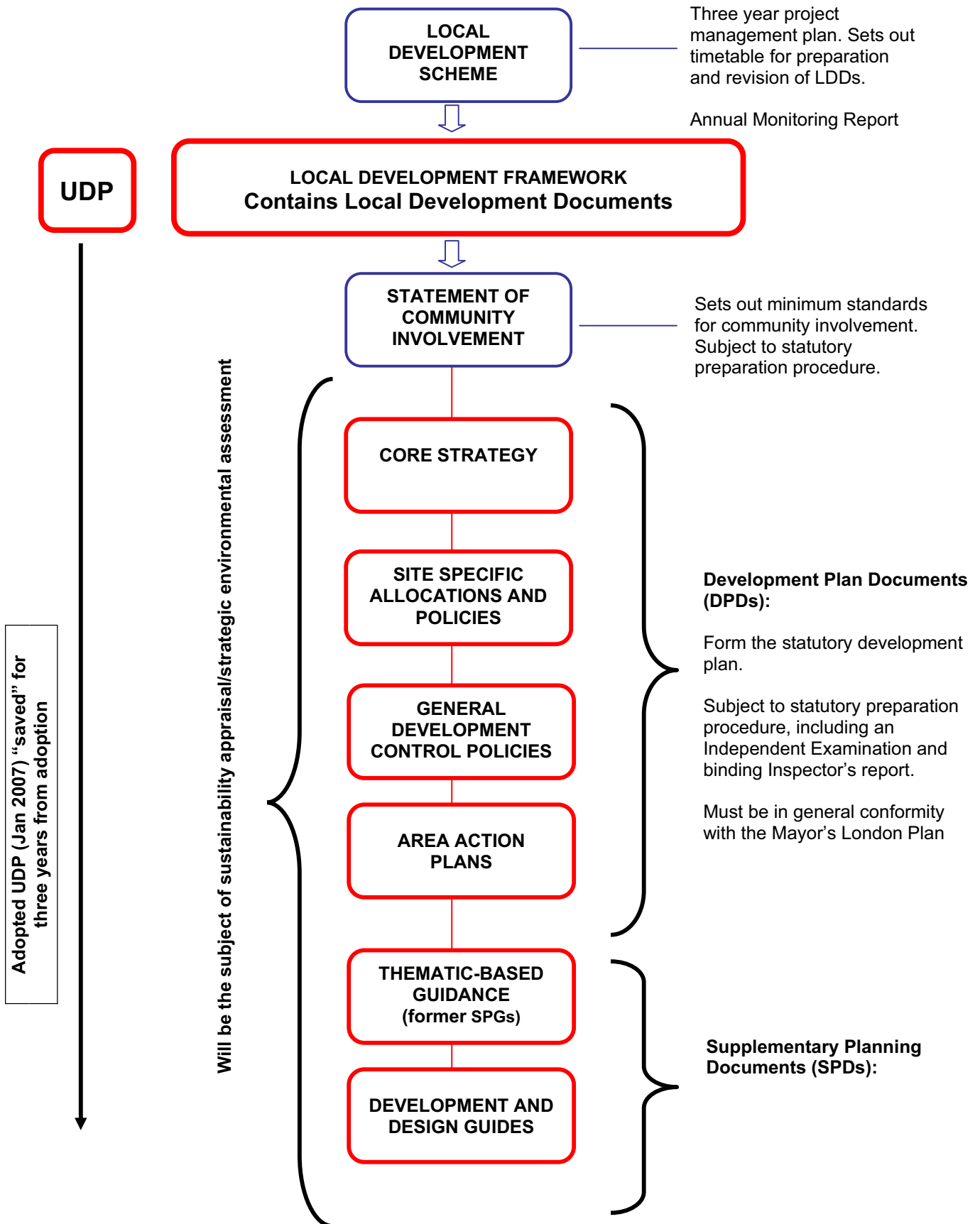
**[c] Chain of Conformity**

- 3.10 The Government's guidance requires authorities to provide an explanation of the relationship between Local Development Documents, especially between the Core Strategy and other strategic Development Plan Documents.
- 3.11 Under s24 of the Planning and Compulsory Purchase Act 2004, all the city's Development Plan Documents must be in 'general conformity' with the spatial development strategy for Greater London, the 'London Plan', prepared by the Mayor of London. Paragraphs 4.19 and 4.20 of PPS12: Local Development Frameworks give details of the meaning of 'general conformity' in this connection. The Greater London Authority published the current London Plan in February 2004. In October - December 2005 the Mayor published an early set of alterations, these focused on housing provision targets, waste and minerals. The Examination in Public into the early alterations took place in June 2006, and the panel report was received in September 2006. The early alterations were then published (i.e adopted) in December 2006. A further set of draft alterations were published on 28<sup>th</sup> September – 22<sup>nd</sup> December 2006. These are concerned with ten policy areas, including climate change, sub regional structures, the Central Activities Zone, Opportunity Areas and the Olympic and Paralympic Games 2012.
- 3.12 By preparing its Core Strategy first, the City Council expects to create a 'chain of conformity' in which all the subsequent Development Plan Documents [DPDs] relate satisfactorily to the Core Strategy DPD. All the Supplementary Planning Documents [SPDs] will then be in conformity with policies and proposals in their 'parent' DPDs. Figure 2 on the next page shows how these various elements in the system will relate to one another.

**[d] Supplementary Planning Guidance**

- 3.13 The Government's guidance says authorities should set out [a] which Supplementary Planning Guidance, in the transitional period, supports saved policies; [b] which Supplementary Planning Guidance will be replaced with Supplementary Planning Documents; and [c] which Supplementary Planning Guidance they will continue to use as a material consideration in the determination of planning applications.

Figure 2 Local Development Framework: Indicative Diagram



- 3.14 Appendix 1 to this report lists all the current Supplementary Planning Guidance, which the City Council will continue to have regard to as a material consideration in the determination of planning applications. These guidance notes all relate to policies in the Unitary Development Plan adopted on 24<sup>th</sup> January 2007.
- 3.15 In addition, the council prepares planning briefs for specific sites or for groups of sites, such as around Victoria Station or those sites affected by the Cross Rail Lines 1 proposals. The need for such briefs is, of course, not always readily predictable. The council has assessed whether some briefs should be progressed as Supplementary Planning Documents under the new arrangements. The complete list of current adopted or draft planning briefs is given in Appendix 2.

**[e] Joint preparation of documents**

- 3.16 Westminster City Council is required to specify what documents, if any, it will prepare jointly with one or more other local planning authorities. At this stage, the council does not expect to prepare Local Development Documents on a joint basis with other local planning authorities but will assess the case for preparing joint documents when necessary. The city council will, of course, continue to liaise fully with adjoining boroughs to ensure that good quality outcomes are achieved where local planning issues have cross boundary effects. In particular, the council will continue to work with the London Borough of Camden to ensure that developments in the Tottenham Court Road/St Giles' area accommodate the expectations set out in policy 5B.5 of the London Plan.

**[f] Monitoring of progress**

- 3.17 Government guidance requires that the Local Development Scheme includes an explanation as to how its progress will be monitored and a statement of the authority's approach to reviewing the scheme.
- 3.18 The process of preparing and adopting the documents for the Local Development Framework will be guided by a Spatial Planning Board of key officers responsible for supervising specific documents and for securing their implementation. The

Heads of the City Planning Group report progress fortnightly to the Cabinet Member for Planning.

- 3.19 The costs arising from consultation, research and constancy projects, legal fees, production and publicity etc. will be the subject of bids in the council's annual budgeting process. Additional resources may be drawn from future Planning Delivery Grant allocations.
  
- 3.20 The Annual Monitoring Report (AMR) provided by the council to the Secretary of State is required, among other things, to provide information on the implementation of the Local Development Scheme. The first of these reports, in December 2005, included that information. The second AMR was submitted to the Secretary of State in December 2006.

## **4 ADDITIONAL MATTERS**

### **[a] Planning Inspectorate**

- 4.1 For each Development Plan Document it will be necessary to hold an Examination in public, before an inspector appointed from the Planning Inspectorate. The council has entered into an agreement with the Planning Inspectorate for the holding of Examinations in public. The Examination dates for DPDs will be dependent on the Planning Inspectorate and so these dates will be clarified as work progresses and, if necessary, changed as part of a subsequent review of this Local Development Scheme.

### **[b] Evidence Base, Strategic Environmental Assessment and Sustainability Appraisals**

- 4.2 The Council's policies will continue to be supported by an analysis of existing background information and new research. In this way, the council will seek to ensure that its policies are based on robust evidence and guide the most appropriate planning decisions for the area.
- 4.3 All the documents included in the Local Development Framework, with the exception of the Statement of Community Involvement, require the completion of a Sustainability Appraisal. These must include the requirements set out in Strategic Environmental Assessment Directive [2001/42/EC] on the assessment of the effects of certain plans and programmes on the environment.
- 4.4 A Sustainability Appraisal will be undertaken for each emerging DPD and SPD. It will ensure that the resulting policies contribute to sustainable development and help to justify policy soundness. The appraisal will be a fully integrated into the formulation of each DPD and SPD and will provide input at each stage of the process.
- 4.5 Sustainability Appraisals will identify potential direct, indirect and cumulative impacts resulting from policies. They assist in the development of monitoring requirements for LDF documents, which will allow policy changes to be made to address emerging issues, as they become apparent.

**[c] Risk Assessment**

4.6 The council has assessed the main areas of risk, which could lead to slippage in the programme. These risks are:

[a] The increased powers proposed for the Mayor of London, including the power to direct changes to Local Development Schemes and a preponderance to get involved in local rather than genuine strategic matters could well cause delays. By maintaining a dialogue with the Government Office for London, the Greater London Authority, the Planning Inspectorate and with other agencies, the council will seek to ensure that the policies and plans have a robust evidence base and that there is well-audited community engagement;

[b] changing circumstances or emerging development pressures, which alter priorities and could lead to changes to the timetable for preparing Local Development Documents. The Annual Monitoring Report will review the Local Development Scheme as necessary and will highlight such changes as they arise;

[c] uncertainty over the future level of revenue support provided by the Government to bring the new planning arrangements into operation, including greater emphasis on rewarding planning performance based on housing delivery;

[d] broad changes to the direction of the council and other organisations, which control or [like the police or health authorities] influence spatial policies, including direction changes which arise from elections or service re-organisations;

[e] changes to national and strategic policies, including the first London Plan review with which the LDF (comprising of Development Plan Documents and Supplementary Planning Documents) must be in general conformity, and differing interpretations of 'general conformity' with the London Plan;

[f] challenges to policy through Sustainability Appraisal and other aspects of the community involvement processes, and a failure to reach consensus leading to extended Examinations in public;

[g] capacity of the Planning Inspectorate and other agencies to meet the demand for their services;

[h] staff recruitment and retention. Steps taken to tackle these problems may include, use of agency staff and for some tasks, the use of consultants;

[i] difficulty in assessing the scale of public engagement which will be needed to accord with the Statement of Community Involvement;

[k] further changes to the planning system arising from the Barker 2 review and the distribution of powers to make decisions about development proposals.

- 4.7 Delays arising from these sources will continue to be taken into account in drawing up the programme, although most of these factors are outside the control of the council. Saving the adopted Unitary Development Plan, for the maximum time will ensure that there is comprehensive policy coverage for Westminster at all times, giving a reasonable degree of consistency and certainty to developers, landowners and the community.

## **5 PROJECT MANAGEMENT**

- 5.1 The profiles below give details of the documents, which the council intends to prepare and adopt in the three years from January 2007 to January 2010. They also set out key milestones, from the commencement of the process through to adoption for each Local Development Document, as required in paragraph 3.22 of PPS12: Local Development Frameworks.
- 5.2 In preparing these profiles, the city council has had regard to the following project management aims:
- [a] securing the efficient use of resources;
  - [b] setting and achieving the overall programme and interim targets;
  - [c] ensuring co-ordination of documents with other council activities and plans;
  - [d] promoting understanding of documents by external stakeholders;
  - [e] ensuring effective community involvement during preparation ;
  - [f] monitoring and reviewing progress towards adoption of all the documents in the Local Development Framework.

## 1 Unitary Development Plan

<b>Purpose</b>
To set out policies and proposals for the use and development of land in the city over the next ten to fifteen years.
<b>Status</b>
Unitary Development Plan prepared under the Town and Country Planning Act 1990 to replace the City of Westminster Unitary Development Plan adopted in July 1997.
<b>Content</b>
The plan comprises a written statement and a proposals map. The written statement is separated into two parts, with Part One setting out the council's main aims, and Part Two detailed policies for the use and development of land.
<b>Geographical Coverage</b>
The plan applies to the whole of the City of Westminster.
<b>Time Period</b>
The plan will operate for a period of ten to fifteen years, but will be replaced in sections over that period under the arrangements in the Planning and Compulsory Purchase Act 2004, including those set out in this scheme. Saved for 3 years from adoption date.

<b>Key Milestones</b>	
Affordable Housing policies	
Publication of modifications	January 2006
Representations on modifications	February 2006
Consideration of representations	April 2006
Edgware Road widening	
Publication of modifications	July 2006
Representations on modifications	September 2006
Consideration of representations	October 2006
Adopted.	January 2007
<b>Notes</b>	
The plan is in 'general conformity' with the provisions of the spatial development strategy for Greater London, the London Plan, prepared by the Mayor of London under the Greater London Authority Act 1999 and published in February 2004.	

## 2 Statement of Community Involvement

<p><b>Purpose</b></p> <p>To specify:</p> <ul style="list-style-type: none"> <li>[a] arrangements for involving the community in the review of all aspects of the LDF and in all development control decisions;</li> <li>[b] standards of good practice in engaging those with an interest in development;</li> <li>[c] guidelines on how the community will be consulted over planning applications;</li> <li>[d] benchmarks for applicants for planning permission about what is expected of them.</li> </ul>
<p><b>Status</b></p> <p>The Statement of Community Involvement is not a Development Plan Document, but will be subject to a statutory adoption process and independent examination.</p>
<p><b>Content</b></p> <p>In accordance with national guidance, the statement will comprise two main sections:</p> <p><b>[a] Local Development Framework issues:</b> This will set out the general principles by which the Council will engage with the public, receive feedback, and communicate results on:</p> <ul style="list-style-type: none"> <li>[i] the preparation of new Development Plan Documents;</li> <li>[ii] the need to review, amend or replace adopted DPDs;</li> <li>[iii] the procedure for preparing Supplementary Planning Documents.</li> </ul> <p><b>[b] Development Control issues:</b> This will explain the council's standards and consultation procedures for dealing with development proposals. In particular, it will:</p> <ul style="list-style-type: none"> <li>[i] set out the council's approach to pre-application advice;</li> <li>[ii] advise applicants on engaging the community prior to submitting applications;</li> <li>[iii] set out the process by which the council will undertake consultations on planning applications.</li> </ul>
<p><b>Geographical Coverage</b></p> <p>Will apply to the whole of the City of Westminster.</p>
<p><b>Time Period</b></p> <p>Ongoing</p>
<p><b>Review Timescale</b></p> <p>The effectiveness of consultation measures will be monitored annually in the Annual Monitoring Report and reviewed formally every three years.</p>

<p><b>Key Milestones</b></p> <table> <tr> <td>Submission of statement to Secretary of State</td> <td>April 2006</td> </tr> <tr> <td>Binding report from Planning Inspectorate</td> <td>October 2006</td> </tr> <tr> <td>Adoption and publication of document</td> <td>November 2006 to January 2007</td> </tr> </table>	Submission of statement to Secretary of State	April 2006	Binding report from Planning Inspectorate	October 2006	Adoption and publication of document	November 2006 to January 2007
Submission of statement to Secretary of State	April 2006					
Binding report from Planning Inspectorate	October 2006					
Adoption and publication of document	November 2006 to January 2007					
<p><b>UDP.</b></p> <p>Not applicable. New document in the Local Development Framework.</p>						
<p><b>Notes</b></p> <p>PPS 1, PPS 12, 'Statements of Community Involvement and Planning Applications' published in December 2004 contain guidance.</p>						

### 3 Core Strategy Development Plan Document

<p><b>Purpose</b></p> <p>A 10-15 year spatial strategy, vision and strategic objectives for Westminster and the core policies supported by reasoned justifications.</p>
<p><b>Status</b></p> <p>Development Plan Document</p>
<p><b>Content</b></p> <p>Subject to the results of consultation, the Core Strategy is likely to include:</p> <p><b>Guiding principles:</b> a vision with objectives for the City of Westminster with clear, succinct statements of the main directions of the Local Development Framework documents.</p> <p><b>Objectives:</b> the council's long term intentions, providing the framework for developing the core policies, and enabling performance measures to be set up. They will be drawn up in the context of national and regional plans and guidance and will include a monitoring and implementation framework.</p> <p><b>Core policies:</b> Subject to the outcomes of public consultation and current revisions to Government planning policy guidance, the subject areas likely to be covered by the core policies are [a] the Central Activities Zone, Opportunity Areas and Areas of Intensification; [b] retailing and related uses; [c] housing, including affordable housing; [d] employment and economic activity ; [e] transport and infrastructure; [f] tourism, arts, culture and entertainment uses; [g] open space and leisure; [h] areas for regeneration; [i] areas for environmental protection, including nature conservation; [j] renewable energy; [k] design, access and crime protection; [l] heritage and conservation matters; [m] noise and air pollution; [n] sustainable design and construction; [o] waste management; [p] social and community facilities; [q] utilities and [r] planning obligations.</p> <p>These policies will be accompanied by a reasoned justification. A strategic diagram will define areas where specific strategic policies will be applied as well as indicate the neighbouring strategic context.</p>
<p><b>Geographical Coverage</b></p> <p>Will apply to the whole of the City of Westminster.</p>
<p><b>Time Period</b></p> <p>Ten to fifteen years from adoption.</p>
<p><b>Review Timescale</b></p> <p>Annual monitoring of the effectiveness of core policies.</p>

<b>Key Milestones</b>	
Evidence gathering and initial consultation	January 2006
Start of Production of the document	March 2006
Issues and options stage for public comment	March 2007
Preferred options stage for public comment	October 2007
Submission to Secretary of State	May 2008
Pre-examination meeting	September 2008
Public examination	November 2008

Adoption and publication of document	October 2009
Sustainability appraisal	January 2006 - October 2009
<b>UDP</b>	
<p>The Core Strategy and core policies will replace most of the policies in Part 1 and some parts of Part 2 of the Unitary Development Plan. The remaining policies will either be replaced by policies forming part of a development control DPD or by guidance contained in SPDs and possibly other technical guidance.</p> <p>The Core Strategy will also carry forward the spatial aspects of the Westminster City Plan [the sustainable community strategy for the city, adopted in November 2006 and other council strategies and programmes.</p>	
<b>Notes</b>	
<p>The objectives will reflect closely those of the City Plan and other corporate strategies where relevant, and will be consistent with national planning guidance and in general conformity with the London Plan.</p>	

## 4 General Development Control Policies Development Plan Document

<b>Purpose</b>	To set out criteria against which planning applications will be considered, so that development accords with the objectives set out in the Core Strategy.
<b>Status</b>	Development Plan Document
<b>Content</b>	Subject to the outcomes of public consultation, the subject areas likely to be covered by these policies are [a] Central Activities Zone, Opportunity Areas and Areas of Intensification, including mixed uses and special policy areas; [b] commercial uses, including offices and the creative industries ; [c] housing, including affordable housing; [d] transport and infrastructure; [e] social and community facilities; [f] retailing and related uses; [g] tourism, arts, culture and entertainment uses; [h] environmental matters, including energy , waste, open space and biodiversity; [i] sustainable urban design and conservation matters.
<b>Geographical Coverage</b>	Will apply to the whole of the City of Westminster.
<b>Time Period</b>	Ten years from adoption.
<b>Review Timescale</b>	Through the assessment of the effectiveness of policies in the Annual Monitoring Report.

<b>Key Milestones</b>	
Evidence gathering and initial consultation	January 2007
Start of production of the document	April 2007
Issues and options for public comment	September 2007
Preferred options stage for public comment	March 2008
Submission to Secretary of State	December 2008
Pre-examination meeting	April 2009
Public examination	June 2009
Adoption and publication of document	January 2010
Sustainability appraisal	January 2007 – January 2010
<b>UDP</b>	
The policies will, in due course, replace part of Part 2 of the Unitary Development Plan adopted 2007.	

## 5 Open Space Strategy Supplementary Planning Document

<b>Purpose</b>
To set out principles for improving the quality, management, accessibility and usage of parks and other open spaces in the city and to provide new facilities where there are deficits in provision.
<b>Status</b>
Supplementary Planning Document
<b>Content</b>
This will include analysis and identification of the key issues and ways the council could improve the quality of open space provision in Westminster. It will set out principles intended to guide the strategy derived from the Unitary Development Plan and other corporate documents.
It will set out a series of key actions to be progressed to address the issues raised in the review, undertaken at an earlier stage. Many of the actions will require funding and resources; and some will involve improvements to specific parks and open spaces. It will propose an action plan, which will need to be reviewed, monitored, and updated annually. It will also draw attention to other areas where further work or investigation may be required.
<b>Geographical Coverage</b>
Will apply to the whole of the City of Westminster.
<b>Time Period</b>
Ten to fifteen years, with an action plan to be reviewed annually.
<b>Review Timescale</b>
Three years after adoption.

<b>Key Milestones</b>	
Evidence gathering and initial consultation	January 2004 – April 2005
Prepare draft SPD	July 2005 – June 2006
Publication participation	July – September 2006
Representations and finalise SPD	October – December 2006
Adoption and publication of document	February - April 2007
Sustainability appraisal	January 2004 – April 2007
<b>UDP</b>	
In conformity with adopted UDP.	
<b>Notes</b>	
The strategy is based on recent surveys and research. The approach is consistent with national guidance in PPG17: Planning for Open Space, Sport and Recreation in general conformity with the London Plan.	

## 6 Public Realm Strategy Supplementary Planning Document

<p><b>Purpose</b></p> <p>To provide a set of principles for the design and management of spaces between buildings. It will provide guidance on the design of space around and within developments, which both the public and users have access to. It will focus on streets and related spaces, whether green or hard surfaced, administered by the council or by other authorities, to guide the design and management of these places to a standard appropriate to the City's status and heritage.</p>													
<p><b>Status</b></p> <p>Supplementary Planning Document</p>													
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] key principles;</li> <li>[b] street design process and details, including trees, lighting, incidental open spaces and so on;</li> <li>[c] street management protocols;</li> <li>[d] design and management principles;</li> <li>[e] the process for special case situations and projects, such as excavations under rear gardens and forecourt parking;</li> <li>[f] provision for 'daughter' strategies and a manual of standard details and range of approved components.</li> </ul>													
<p><b>Geographical Coverage</b></p> <p>Will apply to the whole of the City of Westminster.</p>													
<p><b>Time Period</b></p> <p>Five years</p>													
<p><b>Review Timescale</b></p> <p>Three years after adoption.</p>													
<p><b>Key Milestones</b></p> <table border="0"> <tr> <td>Evidence gathering and initial consultation</td> <td>April 2004 - December 2005</td> </tr> <tr> <td>Prepare draft SPD</td> <td>January 2006 - May 2007</td> </tr> <tr> <td>Public participation</td> <td>June – July 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>August - September 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>December 2007</td> </tr> <tr> <td>Sustainability appraisal</td> <td>April 2006 – December 2007</td> </tr> </table>		Evidence gathering and initial consultation	April 2004 - December 2005	Prepare draft SPD	January 2006 - May 2007	Public participation	June – July 2007	Representations and finalise SPD	August - September 2007	Adoption and publication of document	December 2007	Sustainability appraisal	April 2006 – December 2007
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Public participation	June – July 2007												
Representations and finalise SPD	August - September 2007												
Adoption and publication of document	December 2007												
Sustainability appraisal	April 2006 – December 2007												
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>													
<p><b>Notes</b></p> <p>This document will replace the council's street furniture manual published in 1993, and the 'Westminster Way' document issued by the city council for public comment in April 2004.</p>													

## 7 Metropolitan Views Supplementary Planning Document

<b>Purpose</b>
To provide identify significant views in Westminster and provide detailed guidance with regards to their protection and enhancement.
<b>Status</b>
Supplementary Planning Document
<b>Content</b>
This will include
[a] a definition of what constitutes a metropolitan and a local view
[b] a list of those views considered to be of metropolitan importance within the City of Westminster
[c] an explanation of the significance of each view
[d] potential threats or opportunities to enhance each view
<b>Geographical Coverage</b>
Will apply to the whole of the City of Westminster.
<b>Time Period</b>
Ten years from adoption.
<b>Review Timescale</b>
Five years after adoption.

<b>Key Milestones</b>	
Evidence gathering and initial consultation	March 2006—March 2007
Prepare draft SPD	April – March 2007
Public participation	May – July 2007
Representations and finalise SPD	August 2007
Adoption and publication of document	September 2007
Sustainability appraisal	March 2006 – September 2007
<b>UDP</b>	
In conformity with adopted UDP.	
<b>Notes :</b>	
The GLA are preparing a Views Management Framework Supplementary Planning Guidance which is expected to be adopted during 2007.	

## 8 Statues and Monuments Supplementary Planning Document

<p><b>Purpose</b></p> <p>To ensure that applications received for new statues, monuments and memorials are appropriate in terms of design and location. To allow the council to make robust decisions on inappropriate monuments, despite the emotional and political pressure that sometimes accompanies such applications. To give guidance on the processes involved in erecting a new monument, including the costs involved.</p>
<p><b>Status</b></p> <p>Supplementary Planning Document</p>
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical background;</li> <li>[b] Planning permission and other consents;</li> <li>[c] Policy principles: siting, design, timescales;</li> <li>[d] Landscaping, maintenance, relocation and ownership;</li> <li>[e] Applications process;</li> <li>[f] Contacts.</li> </ul>
<p><b>Geographical Coverage</b></p> <p>Will apply to the whole of the City of Westminster, with particular reference to the central and south parts of the city</p>
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>

<p><b>Key Milestones</b></p> <table> <tr> <td>Evidence gathering and initial consultation</td> <td>March – October 2006</td> </tr> <tr> <td>Prepare draft SPD</td> <td>November - December 2006</td> </tr> <tr> <td>Publication participation</td> <td>January - February 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>February 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>March 2007</td> </tr> <tr> <td>Sustainability appraisal</td> <td>March 2006 – March 2007</td> </tr> </table>	Evidence gathering and initial consultation	March – October 2006	Prepare draft SPD	November - December 2006	Publication participation	January - February 2007	Representations and finalise SPD	February 2007	Adoption and publication of document	March 2007	Sustainability appraisal	March 2006 – March 2007
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Publication participation	January - February 2007											
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Adoption and publication of document	March 2007											
Sustainability appraisal	March 2006 – March 2007											
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>This document will replace the council's 'Statues, Sculptures and Monuments in Westminster' supplementary guidance, published in March 1998.</p>												

## 9 Public Art Supplementary Planning Document

<b>Purpose</b>
To encourage the provision of well integrated and high quality public art in Westminster. To help applicants overcome the difficulties involved in producing successful public art.
<b>Status</b>
Supplementary Planning Document
<b>Content</b>
This will include [a] Benefits of public art [b] Historical background [c] Level and type of public art provision [d] Outline of application process [e] Maintenance issues [f] Contacts.
<b>Geographical coverage</b>
Will apply to the whole of the City of Westminster
<b>Time period</b>
Ten years from adoption.
<b>Review Timescale</b>
Five years after adoption.

<b>Key Milestones</b>	
Evidence gathering and initial consultation	March 2006 – October 2006
Prepare draft SPD	November - December 2006
Publication participation	January - February 2007
Representations and finalise SPD	February 2007
Adoption and publication of document	March 2007
Sustainability appraisal	March 2006 – March 2007
<b>UDP</b>	
In conformity with adopted UDP.	
<b>Notes</b>	
This document will replace the council's 'Public Art in Westminster' Supplementary Planning Guidance published in 1994.	

## 10 Harley Street Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Harley Street Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>												
<p><b>Status</b></p> <p>Supplementary Planning Document</p>												
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape and Identification of properties suitable for roof extension</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>												
<p><b>Geographical Coverage</b></p> <p>Will apply to the Harley Street Conservation Area.</p>												
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>												
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>												
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<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>Information leaflet and directory already published for this area.</p>												

## 11 Stratford Place Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Stratford Place Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>												
<p><b>Status</b></p> <p>Supplementary Planning Document</p>												
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>												
<p><b>Geographical Coverage</b></p> <p>Will apply to the Stratford Place Conservation Area.</p>												
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>												
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>												
<p><b>Key Milestones</b></p> <table border="0"> <tr> <td>Evidence gathering and initial consultation</td> <td>March – October 2006</td> </tr> <tr> <td>Prepare draft SPD</td> <td>November - December 2006</td> </tr> <tr> <td>Publication participation</td> <td>December 2006 - January 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>February 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>March 2007</td> </tr> <tr> <td>Sustainability appraisal</td> <td>March 2006 – March 2007</td> </tr> </table>	Evidence gathering and initial consultation	March – October 2006	Prepare draft SPD	November - December 2006	Publication participation	December 2006 - January 2007	Representations and finalise SPD	February 2007	Adoption and publication of document	March 2007	Sustainability appraisal	March 2006 – March 2007
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<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>Information leaflet and directory already published for this area.</p>												

## 12 Birdcage Walk Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Birdcage Walk Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>												
<p><b>Status</b></p> <p>Supplementary Planning Document</p>												
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape and identification of properties suitable for roof extension</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>												
<p><b>Geographical Coverage</b></p> <p>Will apply to the Birdcage Walk Conservation Area.</p>												
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>												
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>												
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Publication participation	December 2006 - January 2007											
Representations and finalise SPD	February 2007											
Adoption and publication of document	March 2007											
Sustainability appraisal	March 2006 – March 2007											
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>Information leaflet and directory already published for this area.</p>												

### 13 Westminster Abbey and Parliament Square Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Westminster Abbey and Parliament Square Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>
<p><b>Status</b></p> <p>Supplementary Planning Document</p>
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of the roofscape</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>
<p><b>Geographical Coverage</b></p> <p>Will apply to Westminster Abbey and Parliament Square Conservation Area.</p>
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>

<p><b>Key Milestones</b></p> <table> <tr> <td>Evidence gathering and pre-consultation</td> <td>May - December 2006</td> </tr> <tr> <td>Prepare draft SPD</td> <td>January 2007</td> </tr> <tr> <td>Public Participation</td> <td>February - March 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>March 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>April 2007</td> </tr> <tr> <td>Sustainability Appraisal</td> <td>May 2006 – April 2007</td> </tr> </table>	Evidence gathering and pre-consultation	May - December 2006	Prepare draft SPD	January 2007	Public Participation	February - March 2007	Representations and finalise SPD	March 2007	Adoption and publication of document	April 2007	Sustainability Appraisal	May 2006 – April 2007
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Representations and finalise SPD	March 2007											
Adoption and publication of document	April 2007											
Sustainability Appraisal	May 2006 – April 2007											
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>Information leaflet and directory already published for this area.</p>												

## 14 Broadway and Christchurch Gardens Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Broadway and Christchurch Gardens Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>
<p><b>Status</b></p> <p>Supplementary Planning Document</p>
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape and identification of properties suitable for roof extension</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>
<p><b>Geographical Coverage</b></p> <p>Will apply to the Broadway and Christchurch Gardens Conservation Area.</p>
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>

<p><b>Key Milestones</b></p> <table> <tr> <td>Evidence gathering and initial consultation</td> <td>March 2007</td> </tr> <tr> <td>Prepare draft SPD</td> <td>April – May 2007</td> </tr> <tr> <td>Public Participation</td> <td>June 2007</td> </tr> <tr> <td>Representations and finalise the SPD</td> <td>July 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>August 2007</td> </tr> <tr> <td>Sustainability appraisal</td> <td>March – August 2007</td> </tr> </table>	Evidence gathering and initial consultation	March 2007	Prepare draft SPD	April – May 2007	Public Participation	June 2007	Representations and finalise the SPD	July 2007	Adoption and publication of document	August 2007	Sustainability appraisal	March – August 2007
Evidence gathering and initial consultation	March 2007											
Prepare draft SPD	April – May 2007											
Public Participation	June 2007											
Representations and finalise the SPD	July 2007											
Adoption and publication of document	August 2007											
Sustainability appraisal	March – August 2007											
<p><b>UDP</b></p> <p>In conformity with adopted UDP</p>												
<p><b>Notes</b></p> <p>Information leaflet and directory already published for this area.</p>												

## 15 Queensway Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Queensway Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>													
<p><b>Status</b></p> <p>Supplementary Planning Document</p>													
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape and Identification of properties suitable for roof extension</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation Area</li> <li>[g] Management and enhancement proposals</li> </ul>													
<p><b>Geographical Coverage</b></p> <p>Will apply to the Queensway Conservation Area.</p>													
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>													
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>													
<p><b>Key Milestones</b></p> <table border="0"> <tr> <td>Evidence gathering and initial consultation</td> <td>January - February 2007</td> </tr> <tr> <td>Prepare draft SPD</td> <td>March – April 2007</td> </tr> <tr> <td>Public Participation</td> <td>May 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>June – July 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>August 2007</td> </tr> <tr> <td>Sustainability appraisal</td> <td>January – August 2007</td> </tr> </table>		Evidence gathering and initial consultation	January - February 2007	Prepare draft SPD	March – April 2007	Public Participation	May 2007	Representations and finalise SPD	June – July 2007	Adoption and publication of document	August 2007	Sustainability appraisal	January – August 2007
Evidence gathering and initial consultation	January - February 2007												
Prepare draft SPD	March – April 2007												
Public Participation	May 2007												
Representations and finalise SPD	June – July 2007												
Adoption and publication of document	August 2007												
Sustainability appraisal	January – August 2007												
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>													
<p><b>Notes</b></p> <p>Information leaflet and directory already published for this area.</p>													

## 16 Mayfair Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the Mayfair Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the Council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>												
<p><b>Status</b></p> <p>Supplementary Planning Document</p>												
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape and identification of properties suitable for roof extension</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>												
<p><b>Geographical Coverage</b></p> <p>Will apply to the Mayfair Conservation Area.</p>												
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>												
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>												
<p><b>Key Milestones</b></p> <table> <tr> <td>Evidence gathering and initial consultation</td> <td>April 2007</td> </tr> <tr> <td>Prepare draft SPD</td> <td>May – July 2007</td> </tr> <tr> <td>Public participation</td> <td>August – November 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>December 2007 – February 2008</td> </tr> <tr> <td>Adoption and publication of document</td> <td>March 2008</td> </tr> <tr> <td>Sustainability appraisal</td> <td>April 2007 – March 2008</td> </tr> </table>	Evidence gathering and initial consultation	April 2007	Prepare draft SPD	May – July 2007	Public participation	August – November 2007	Representations and finalise SPD	December 2007 – February 2008	Adoption and publication of document	March 2008	Sustainability appraisal	April 2007 – March 2008
Evidence gathering and initial consultation	April 2007											
Prepare draft SPD	May – July 2007											
Public participation	August – November 2007											
Representations and finalise SPD	December 2007 – February 2008											
Adoption and publication of document	March 2008											
Sustainability appraisal	April 2007 – March 2008											
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>Information leaflet and Directory already published for this area.</p>												

## 17 St John's Wood Conservation Area Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the protection, enhancement and management of the St Johns Wood Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.</p>
<p><b>Status</b></p> <p>Supplementary Planning Document</p>
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] Historical development</li> <li>[b] Appraisal of character</li> <li>[c] Identification of unlisted buildings of merit</li> <li>[d] Appraisal of roofscape and identification of properties suitable for roof extension</li> <li>[e] Identification of townscape detail and landscape features which contribute to the character of the area</li> <li>[f] Identification of features which detract from the character of the conservation area</li> <li>[g] Management and enhancement proposals.</li> </ul>
<p><b>Geographical Coverage</b></p> <p>Will apply to the St John's Wood Conservation Area.</p>
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>

<p><b>Key Milestones</b></p> <table> <tr> <td>Evidence gathering and initial consultation</td> <td>May - September 2006</td> </tr> <tr> <td>Prepare draft SPD</td> <td>October – December 2006</td> </tr> <tr> <td>Public Participation</td> <td>January – February 2006</td> </tr> <tr> <td>Representations and finalise the SPD</td> <td>March – April 2008</td> </tr> <tr> <td>Adoption and publication of document</td> <td>April 2008</td> </tr> <tr> <td>Sustainability appraisal</td> <td>May 2006 – April 2008</td> </tr> </table>	Evidence gathering and initial consultation	May - September 2006	Prepare draft SPD	October – December 2006	Public Participation	January – February 2006	Representations and finalise the SPD	March – April 2008	Adoption and publication of document	April 2008	Sustainability appraisal	May 2006 – April 2008
Evidence gathering and initial consultation	May - September 2006											
Prepare draft SPD	October – December 2006											
Public Participation	January – February 2006											
Representations and finalise the SPD	March – April 2008											
Adoption and publication of document	April 2008											
Sustainability appraisal	May 2006 – April 2008											
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>												
<p><b>Notes</b></p> <p>Information leaflet and Directory already published for this area.</p>												

## 18 Hallfield Estate Conservation Area Supplementary Planning Document

<b>Purpose</b>	
To guide the protection, enhancement and management of the Hallfield Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.	
<b>Status</b>	
Supplementary Planning Document	
<b>Content</b>	
This will include	
[a] Historical development	
[b] Appraisal of character	
[c] Identification of unlisted buildings of merit	
[d] Appraisal of roofscape and identification of properties suitable for roof extension	
[e] Identification of townscape detail and landscape features which contribute to the character of the area	
[f] Identification of features which detract from the character of the conservation area	
[g] Management and enhancement proposals.	
<b>Geographical Coverage</b>	
Will apply to the Hallfield Estate Conservation Area.	
<b>Time Period</b>	
Ten years from adoption.	
<b>Review Timescale</b>	
Five years after adoption.	
<b>Key Milestones</b>	
Evidence gathering and initial consultation	August - September 2007
Prepare draft SPD	October – November 2007
Public Participation	December 2007 - January 2008
Representations and finalise SPD	February 2008
Adoption and publication of document	March 2008
Sustainability appraisal	August 2007 – March 2008
<b>UDP</b>	
In conformity with adopted UDP.	
<b>Notes</b>	
Information leaflet and Directory already published for this area.	

## 19 Design and Space Standards for Housing Supplementary Planning Document

<p><b>Purpose</b></p> <p>To guide the design and construction of a range of housing types, incorporating new sustainability requirements which reflect government policy, including environmental protection.</p> <p>Linked to adopted UDP policies ENV 1, ENV 4, ENV 6, ENV 7, DES 3, DES 5-10, ENV 10, ENV 16, ENV13, ENV 17</p>													
<p><b>Status</b></p> <p>Supplementary Planning Document</p>													
<p><b>Content</b></p> <p>This will include</p> <ul style="list-style-type: none"> <li>[a] sustainability issues relating to residential design and construction</li> <li>[b] space standards for future adaptability of units</li> <li>[c] sustainable design standards applicable to specific types of residential developments</li> <li>[d] achieving sustainable design within a residential unit</li> <li>[e] design standards applicable to external elements</li> <li>[f] design techniques for external alterations and extensions in, on or under residential units</li> </ul>													
<p><b>Geographical Coverage</b></p> <p>Will apply to the whole of the City of Westminster</p>													
<p><b>Time Period</b></p> <p>Ten years from adoption.</p>													
<p><b>Review Timescale</b></p> <p>Five years after adoption.</p>													
<p><b>Key Milestones</b></p> <table border="0"> <tr> <td>Evidence gathering and initial consultation</td> <td>January - July 2006</td> </tr> <tr> <td>Prepare draft SPD</td> <td>August 2006 - April 2007</td> </tr> <tr> <td>Public participation</td> <td>May – August 2007</td> </tr> <tr> <td>Representations and finalise SPD</td> <td>September - November 2007</td> </tr> <tr> <td>Adoption and publication of document</td> <td>December 2007</td> </tr> <tr> <td>Sustainability appraisal</td> <td>January 2006 – December 2007</td> </tr> </table>		Evidence gathering and initial consultation	January - July 2006	Prepare draft SPD	August 2006 - April 2007	Public participation	May – August 2007	Representations and finalise SPD	September - November 2007	Adoption and publication of document	December 2007	Sustainability appraisal	January 2006 – December 2007
Evidence gathering and initial consultation	January - July 2006												
Prepare draft SPD	August 2006 - April 2007												
Public participation	May – August 2007												
Representations and finalise SPD	September - November 2007												
Adoption and publication of document	December 2007												
Sustainability appraisal	January 2006 – December 2007												
<p><b>UDP</b></p> <p>In conformity with adopted UDP.</p>													
<p><b>Notes</b></p> <p>Replacing the Standards for Residential Units guidance adopted in 1991</p>													

- 5.3 Flowcharts for the production of documents for the Westminster's City Council's Local Development Framework are set out in the following pages. The flowcharts indicate the process and key milestones documents which will be prepared over the three year period covered by this scheme, including the final stages for replacing the Unitary Development Plan.

SECTION 5  
LOCAL DEVELOPMENT DOCUMENTS PRODUCTION FLOWCHART 2007-2010

Document:	Activity:	2007			2008			2009			2010					
		J	F	M	A	M	J	J	F	M	A	M	J	J	F	M
UDP 2007	Saved Policies															
Statement of Community Involvement	Inspectors report															
Core Strategy DPD	Adoption and publication of document															
	Start production of the document															
	Issues and options stage for public comment															
	Preferred options stage for public comment															
	Submission to the Secretary of State															
	Pre - examination meeting															
	Public examination															
General Development Control Policy DPD	Adoption and publication of document															
	Sustainability Appraisal															
	Evidence gathering and initial consultation															
	Start production of the document															
	Issues and options stage for public comment															
	Preferred options stage for public comment															
	Submission to the Secretary of State															
	Pre - examination meeting															
	Public examination															
	Adoption and publication of document															
Sustainability Appraisal																



Westminster City Council Local Development Scheme 2007-2010

Document:	Activity:	Year and Month:																	
		2007					2008												
		J	F	M	A	M	J	Ju	A	S	O	N	D	J	F	M	A	M	
Westminster Abbey and Parliament Square Conservation Area SPD	Evidence gathering and initial consultation																		
	Prepare draft SPD																		
	Public participation																		
	Representations and finalise SPD																		
	Adoption and publication of document																		
Broadway and Christchurch Gardens Conservation Area SPD	Sustainability Appraisal																		
	Evidence gathering and initial consultation																		
	Prepare draft SPD																		
	Public participation																		
	Representations and finalise SPD																		
Queensway Conservation Area SPD	Adoption and publication of document																		
	Sustainability Appraisal																		
	Evidence gathering and initial consultation																		
	Prepare draft SPD																		
	Public participation																		
Mayfair Conservation Area SPD	Representations and finalise SPD																		
	Adoption and publication of document																		
	Sustainability Appraisal																		
	Prepare draft SPD																		
	Public participation																		
St John's Wood Conservation Area SPD	Representations and finalise SPD																		
	Adoption and publication of document																		
	Sustainability Appraisal																		
	Public participation																		
	Representations and finalise SPD																		
Halfield Estate Conservation Area SPD	Adoption and publication of document																		
	Sustainability Appraisal																		
	Evidence gathering and initial consultation																		
	Prepare draft SPD																		
	Public participation																		
Design and Space Standards for Housing SPD	Representations and finalise SPD																		
	Adoption and publication of document																		
	Sustainability Appraisal																		
	Prepare draft SPD																		
	Public participation																		

## Appendix 1

### Supplementary Planning Guidance and Conservation Area Audits

- 1 Paragraph 5.23 of PPS12: Local Development Frameworks requires local planning authorities to provide in their schemes details of Supplementary Planning Guidance which will continue to have effect. Table 1 below lists the supplementary planning and design guidance notes prepared by the council which are in use as a material consideration in the determination of planning applications, and the policies in the adopted UDP to which this guidance relates. The council wishes to 'save' all this guidance in the transitional period as provided for in paragraph 5.23 in PPS12: Local Development Frameworks.

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**Table 1: Supplementary Planning and Design Guidance, in operation**

<i>Publication/Date</i>	<i>UDP Policy</i>
Access for All, 1995	STRA 26; DES 1
Advertisement Design Guidelines, 1992	DES 8
Archaeology and Planning in Westminster, 1995	DES 11
Architectural Theft, 2000	DES 10
Board Watch: Guide to the Design and Display of Estate Agents' Boards, 2000	DES 8
Bond Street: Guide to Shopfronts and Advertisements, 1992	DES 5, 8
Central Activities Zone: Area Profiles, 2001	CENT 1, 3, 4
Conservation Areas: Guide for Property Owners, 1992	DES 9
Conservatories: Guide to Design and Planning Procedures, 1994	DES 5, 6
Design Guidelines for Shopfront Security, 1995	DES 5, 9, 10
Design Matters in Westminster, 2001	DES 1-16
Designing Out Crime in Westminster, 1998	DES 1
Development and Demolition in Conservation Areas, 1996	DES 9
Ennismore Garden Mews: Guide to Alterations, 1995	DES 5, 6
Façade Cleaning, 1995	DES 9, 10
Flags in Soho, 2005	DES 8
Food and Drink Premises: Planning Guide 1999	TACE 8-11; DES 5, 8, 9
Front Garden Parking: Guide to Legislation and Design, 1992	DES 7
Historic Parks and Gardens in Westminster, 1997	SOC 12; DES 11 DES 12
Lighting up the City: Good Practice Guide 1994	DES 7
Listing of Buildings of Special Architectural or Historic Interest, The 1996	DES 10
Mews: Guide to Alterations, 1992	DES 5

Molyneux Street Conservation Area: Guide to Roof Extensions, 1992	DES 6
Paddington Special Policy Area: Public Realm Strategy, 2003	PSPA 6, DES 1, 2, 7
Pimlico Design Guide, 1992	DES 9
Planning Enforcement in Westminster, 2005 [Fourth Edition]	STRA 39
Plant and Air Conditioning Equipment, 1993	ENV 7, DES 1, 5, 6
Protection of Historic Buildings in Westminster, 2000	DES 10
Public Art in Westminster, 1994	DES 7
Public CCTV Systems: Guidance for Design and Privacy, 1998	DES 5, 6
Queen's Park Estate Design Guide, 1995	DES 9
Railings in Westminster: Guide to Design, Repair, and Maintenance, 1995	DES 7
Regent Street: Guide to Shopfronts and Advertisements, 1993	DES 5, 8
Relton Mews, SW7: Guidelines to Alterations, 1992	DES 5, 6
Repairs and Alterations to Listed Buildings, 1996	DES 10
River Thames Area, 2000	RIV 1-12
Roofs: Guide to Alterations and Extensions on Domestic Buildings, 1995	DES 6
Satellite Dishes and Other Telecommunications Equipment, 1998	DES 5, 6; SOC 9
Security Cameras and other Security Equipment, A Guide to the Siting, 1995	DES 1, 5
Shopfronts, Blinds and Signs: Guide to their Design, 1993	DES 5, 8
Special Needs Housing, 1999	H 6
Standards for New Building, Conversion and Rehabilitation Schemes, 1991	H 3
Statues, Sculptures and Monuments, 1998	DES 7
Strategic Views in Westminster, 1994	DES 4
Stucco: Guide to Care and Maintenance, 1994	DES 9, 10
Sustainable Buildings, 2003	ENV 1
Tables and Chairs on the Highway, 2005	TACE 8 -11
Trees and Other Planting on Development Sites, 1996	ENV 16
Waste and Recycling Storage Requirements, 2005	DES 1
Wilton Row and Old Barrack Yard, 1994	DES 5, 6

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- 2 Table 2 below gives details of the supplementary planning and design guidance which was in preparation at the time of the commencement of the relevant provisions of the Planning and Compulsory Purchase Act 2004 and which had, at March 2006, yet to be formally adopted by the council. In most instances, preparation of the guidance is at an advanced stage, and has been the subject of public consultation. The council expects to progress these publications to adoption as supplementary guidance by the dates shown. In some cases they will replace all or part of a guidance publication listed in Table 1 above. Once it has formally adopted the guidance, the council wishes to 'save' it in the transitional period as provided for in paragraph 5.23 in PPS12: Local Development Frameworks. Westminster City Council believes that progressing this material as supplementary guidance rather than converting each of them to a supplementary document at this stage of their preparation is not only an economic use of its resources in the circumstances, but also avoids confusion for users.

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**Table 2: Supplementary Planning and Design Guidance in preparation**

<i>Publication</i>	<i>UDP Policy</i>	<i>Proposed Adoption Date</i>
Chinatown	DES 9; TACE 8-11	December 2006
Entertainment Uses in Westminster	TACE 8-10	June 2007
Inclusive Access and Design	STRA 26; DES 1	January 2007
Planning Obligations	STRA 7	March 2007
Plant and Machinery	DES 5, 6	September 2007
Satellite dishes/ telecommunications equipment	DES 5, 6; SOC 9	December 2006
Tables and Chairs in Covent Garden Piazza	DES 9; TACE 8-11	February 2007

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- 3 Table 3 below gives details of the progress made by the council in carrying out ‘audits’ of the character and appearance of designated Conservation Areas in the city. As at April 2006, these audits are in use as a material consideration in the determination of planning applications in or close to Conservation Areas and to enable the council to meet its duty in s72 of the Planning [Listed Buildings and Conservation Areas] Act 1990 to give ‘special attention to the desirability of preserving and enhancing the character or appearance’ of those areas. The council wishes to ‘save’ all these audits in the transitional period for use in support of policy DES 9 in the UDP, as provided for in paragraph 5.23 of PPS12: Local Development Frameworks.

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**Table 3: Conservation Area audits in operation**

<i>Conservation Area</i>	<i>Date of Adopted Audit</i>
31 Adelphi	March 2003
38 Aldridge Road Villas	April 2004
6 Bayswater	July 2000
13 Charlotte Street West	July 2002
54 Chinatown	December 2005
43 Churchill Gardens	April 2005
44 Cleveland Street	April 2006
33 East Marylebone	March 2006
46 Fisherton Street Estate	September 2004
33 Grosvenor Gardens	April 2006
39 Hanway Street	March 2006
50 Lisson Grove	January 2003
40 Medway Street	April 2006
28 Millbank	January 2005
7 Molyneux Street	August 2002
35 Paddington Green	April 2003
27 Pimlico	April 2006
8 Portman Estate	November 2003
29 Queen's Park Estate	April 2005
51 Regency Street	April 2006
32 Savoy	March 2003
21 Smith Square	January 2005
14 Soho	December 2005
16 Strand	January 2003
15 St James's	November 2002
18 Trafalgar Square	February 2003
5 Westbourne	February 2002
19 Whitehall	December 2003

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- 4 Section 5 of this scheme, above, provides for the progressing of nine Conservation Area audits as Supplementary Planning Documents over the next eighteen months. This is in order to give them maximum weight as material documents under the LDF system, and to reflect the fact that their preparation has been in accordance with the procedures required under the LDF regulations. The council will complete the preparation of audits for the remaining Conservation Areas in later years. In all these cases the council has published a leaflet and a local directory, which were intended as the first two stages of preparing an audit for each area. In most cases the council has yet to start the third, audit stage of the process. Where it is appropriate to do so, the council will progress these as Supplementary Planning Documents.

## Appendix 2

### Adopted & Draft Planning Briefs

Planning Brief Site (s)	Status	Date
149-157 Harrow Road	Adopted	Oct 2004
229-147 Regent St, 19-27 Princess St, 4-10 Hanover Sq & 1-7 Hanover St	Adopted Revised draft	Sept 2003 Feb 2005
Berwick Street, W1	Draft	Oct 2006
Bond Street Station: Eastern Ticket Hall	Draft	Feb 2005
Bond Street Station: Western Ticket Hall	Draft	Feb 2005
Brabazon House	Adopted	Jul 2004
Chelsea Barracks	Adopted	Oct 2006
City of Westminster College, Cosway Street, NW1	Draft	Dec 2004
City of Westminster College, Paddington Green	Draft	Dec 2004
Dudley House, North Wharf Road & 149-157 Harrow Road, W2	Adopted	Oct 2004
Canal Terrace, Harrow Road	Draft	Nov 2006
Grand Union site and the Windings, Paddington	Draft	Sept 2005
Marshall Street Baths, W1	Adopted	Oct 2004
Middlesex Hospital	Adopted	Dec 2005
Moxon Street Car Park Site - Revised	Draft	Sept 1999
North Westminster Community School site, North Wharf Road	Draft	Dec 2004
Paddington Goods Yard	Draft	Mar 1997
Paddington New Yard and adjoining land, W9	Draft	Jan 2005
Paddington Station	Draft	Feb 2005
Pimlico School	Adopted	Feb 2006
Royal National Orthopaedic Hospital	Draft	Jan 1997
Site Bounded By Edgware Road, Church St	Adopted	Sept 1993
St Mark's Church, North Audley Street, W1	Adopted	Sept 2003
St Mary's Hospital and Post Office Sites	Draft	Dec 2004
Swiss Centre	Draft	Apr 2002
Tottenham Court Road: Eastern Ticket Hall	Draft	Feb 2005
Tottenham Court Road: Western Ticket Hall	Draft	Feb 2005
Victoria	Adopted	Mar 2006
Westbourne Green, London W2	Adopted	Feb 2004

All the above planning briefs, whether adopted or draft, have been subject to full public consultation and agreement by the Planning & City Development Committee - either for public consultation or in their final form. All the briefs relate to UDP policies which have been 'saved' for at least three years in the Adopted UDP. The city council, therefore, will treat these as Supplementary Planning Guidance in line with paragraphs 5.22-5.24 of PPS12. More planning briefs may need to be prepared within the period of the Local Development Scheme as needs arise. A review of planning briefs will be carried out through the annual monitoring process and reported in the Annual Monitoring Report.

## GLOSSARY

<b>Adoption</b>	The process by which a local planning authority formally brings a development Plan Document or Supplementary Planning Document into operation. Among other things, an authority is required to prepare an adoption statement, advertise that the document has been Adopted and make available the document itself and copies of various reports which have been prepared during its preparation.
<b>Annual Monitoring Report (AMR)</b>	Statutory report prepared annually by a local planning authority for the Secretary of State, providing information about the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved.
<b>Community Strategy</b>	Statutory report prepared under the Local Government Act 2000 by a local authority, in partnership with local organisations, setting out a strategy for promoting and improving the 'economic, social and environmental well being' of its area. Local planning authorities are required to have regard to community strategies in preparing Local Development Documents.
<b>Core Strategy</b>	Development Plan Document prepared by a local planning authority setting out the key elements of the planning framework for its area. National planning policy requires that it should comprise of 'a spatial vision and strategic objectives for the area; a spatial strategy; and a monitoring and implementation framework for achieving delivery.'
<b>Development Plan</b>	In Greater London, this comprises the spatial development strategy published by the Mayor of London and Development Plan Documents prepared by the borough councils. Legislation requires that planning decisions should be made in accordance with the provisions of the development plan unless material considerations indicate otherwise.
<b>Development Plan Document (DPD)</b>	Statutory policy document within the LDF. Must be subject to public Examination.
<b>Suite of Generic Development Control Policies</b>	A suite of policies setting out the general criteria which the council will take into account when making decisions on planning applications. The policies will cover the whole area of the plan or wide parts of it.
<b>Public Examination (Examination in Public EIP)</b>	The local planning authority must submit every Development Plan Document to the Secretary of State for independent Examination. This process, may involve public hearings. The Examination is required to determine whether the document is sound and whether it satisfies the requirements relating to its preparation.
<b>Local Development Document (LDD)</b>	Document setting out the local planning authority's policies and proposals for the development and use of land within its area, comprising a Development Plan Document, the statement of community involvement, or a Supplementary Planning document. The Local Development Documents must, when taken as a whole, set out all the authority's policies relating to the development and use of land in their area.

<b>Local Development Framework (LDF)</b>	'Portfolio' of Local Development Documents which each local planning authority is required to prepare which collectively set out and 'deliver' the spatial development strategy for its area.
<b>Local Development Scheme (LDS)</b>	Timetable and project plan for producing the documents in the Local Development Framework.
<b>London Plan</b>	Spatial development strategy for the whole of the Greater London region prepared by the Mayor of London under the Greater London Authority Act 1999 and published in 2004. All Development Plan Documents in the Local Development Frameworks prepared by London borough councils are required to be in general conformity with the London Plan.
<b>Preferred Options</b>	National Policy expects local authorities in preparing any Development Plan Documents to prepare Preferred Options, having considered through consultation the issues and alternative options.
<b>Soundness</b>	National guidance sets out three groups of tests for 'soundness'. These tests are that the plan [a] has been produced in accordance with the national and local procedures; [b] conforms to national policy and in general conformity with regional policy and the authority's community strategy; and [c] is coherent in its approach, contains policies which are the best available alternatives in the circumstances, and will deliver effectively the outcomes sought.
<b>Statement of Community Involvement</b>	The standards and mechanisms for public engagement on LDF documents and planning applications.
<b>Strategic Environmental Assessment</b>	Evaluation process, carried out under European Union directive 2001/42/EC, which requires environmental effects to be taken into account by authorities during the preparation of plans and programmes in the fields of land-use, transport, waste and water management energy and other similar matters. The Environmental Assessment of Plans and Programmes Regulations and is likely to apply to most Local development Documents.
<b>Sustainability Appraisal</b>	Process, which may comprise of several stages, by which a local planning authority is required to carry out a systematic evaluation of the social, environmental and economic effects of the policies and proposals in a Local Development Document, and to report on the findings of that evaluation. National policy statements set out the key considerations involved.
<b>Supplementary Planning Document (SPD)</b>	Explains policies of the Development Plan Document in more detail. They will be subject to consultation but will not be subject to independent Examination.
<b>Sustainable Development</b>	The five guiding principles of the UK Sustainable Development Strategy (HM Government, 2005) are:  Living within environmental limits; Ensuring a strong, healthy and just society; Achieving a sustainable economy; Promoting good governance; Using sound science responsibly  Living within environmental limits is defined as "Respecting the limits of the planet's environment, resources and biodiversity – to improve our environment, resources and biodiversity – to

	improve our environment and ensure that the natural resources needed for life are unimpaired and remain so for future generations”
<b>Unitary Development Plan (UDP)</b>	This is the plan prepared by a local planning authority under the Town and County Planning Act 1990 setting out its policies to control development and proposals to make land use changes in its area.



# City of Westminster

PLANNING & CITY DEVELOPMENT

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