

Local Development Scheme: 2008 - 2011



January 2009



City of Westminster

PLANNING & CITY DEVELOPMENT

Local Development Scheme: 2008-2011

January 2009

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1 INTRODUCTION

- 1.1 Under the planning system brought into operation by the Planning and Compulsory Purchase Act 2004, every local planning authority is required to prepare and maintain a Local Development Scheme. The scheme is, in effect, a 'project plan' setting out what local development and other policy documents the Council will prepare, what subjects and geographical areas those documents will cover, and a timetable for their preparation. The documents will form a Local Development Framework. This framework will gradually replace the Unitary Development Plan and supplementary guidance in which the City Council currently sets out its proposals for the use of land in the city, and the policies which it will use in assessing the planning applications it receives.
- 1.2 The City Council prepared its first Local Development Scheme in March 2005: this was approved by the Secretary of State on 14th April 2005 and published by the Council shortly after. A revised LDS was agreed in March 2007. The Council has now reviewed the scheme in accordance with proposed new Local Development Documents and revised timelines.
- 1.3 This revised LDS has been agreed with the Mayor of London and the Secretary of State in accordance with regulation, and has taken effect from 20 January 2009.

Preparing Local Development Documents

- 1.4 There are two main types of Local Development Document (LDD):

Development Plan Documents (DPDs) These documents will contain the policies for deciding planning applications and encouraging proposals to come forward. They have a legal status and are subjected to an independent examination by a government inspector. We are producing two DPDs for Westminster:

The **Core Strategy DPD** sets the long term strategy for the type and location of development in Westminster.

The **City Management DPD** will contain the detailed policies for how we intend to manage the city.

Supplementary Planning Documents (SPDs) These documents expand policies set out in the Core Strategy or the City Management DPD by providing more specific guidance and standards. They can take the form of design guides, planning briefs for particular sites or issue-based documents.

- 1.5 The process of preparing LDDs involves a number of stages which involve public consultation and sustainability appraisal. The stages for preparing LDDs are set out in regulations Town and Country Planning (Local Development)(England) Regulations 2004. The process for preparing DPDs

involved several stages of public consultation: Issues and Options, Preferred Options, Submission DPD.

- 1.6 These regulations have recently been changed (27 June 2008). The key change is the replacement of the Issues and Options (old Regulation 25) and Preferred Options (old Regulation 26) stages with a single requirement to engage the public and stakeholders (new Regulation 25). This means that in preparing our Core Strategy we have undertaken Issues and Options and Preferred Options consultation stages under the old Regulations (2004), and will prepare the City Management DPD under the new Regulations (2008) involving a single stage consultation process. The process for preparing SPDs has remained essentially unchanged.
- 1.7 Throughout this report, where the old Regulations are referred to, these will be set out as, for example, Regulation 25 (2004); where the new Regulations are referred to, these will be set out as, for example, Regulation 25 (2008).

Links to other strategies

- 1.8 The LDF will also take into account other strategies and plans produced by us and our partners – including the police and health authority. In particular, the LDF must reflect the Westminster City Plan (2006-2016) - the strategy to promote the economic, social and environmental well-being of the city. Figure 1 shows how the framework as a whole will relate to other strategies, which apply to the city.

Sustainability Appraisal

- 1.9 The City Council will prepare and formulate sustainability appraisals of all the documents that are a part of the Local Development Framework as required by the Planning and Compulsory Purchase Act 2004. These appraisals will incorporate the requirements of the Strategic Environmental Assessment Directive.

Figure 1



2. PROGRESS SINCE MARCH 2007

- 2.1 The Local Development Scheme previous to this one was agreed in March 2007. Since the drafting of the last LDS, the Statement of Community Involvement has been adopted (January 2007). Fifteen Supplementary Planning Documents have also been adopted, comprising ten Conservation Area Audits, three planning briefs and two topic-based SPD.
- 2.2 Consultation on the Core Strategy Issues and Options took place in 2007, and on the Preferred Options in July to September 2008. Work has also commenced on the City Management DPD.
- 2.3 Work is underway to appoint consultants working towards a Community Infrastructure Levy Charging Schedule. This is likely to form part of the Local Development Framework under current government proposals (see paragraphs 3.8 – 3.10 below).
- 2.4 Table 1 lists a summary of Local Development Documents (LDDs) that will be in place by 2012. This table indicates those documents that have already been adopted and now form part of the LDF.

3. REVISED PROGRAMME

- 3.1 The City Council intends to prepare and adopt over the next three years (from October 2008 to 2011) the documents listed in Table 1. Further details are provided in the profiles in Section 8, setting out key milestones, for each Local Development Document, as required in the table after paragraph 4.55 of PPS12: Local Spatial Planning.
- 3.2 The key documents programmed are the Core Strategy and City Management DPDs. As each Development Plan Document is prepared, the Proposals Map will be reviewed and updated as necessary. Also programmed is the Community Infrastructure Levy Charging Schedule, provisions for which the Government is yet to finalise. The rest of the programme covers a raft of SPD including Conservation Area Audits, Planning Briefs, design and topic based guidance.

Core Strategy

- 3.3 The Core Strategy has been prepared under Regulation 25 and 26 (2004) Issues and Options and Preferred Options stages. Further stages remaining are the preparation of the DPD and publication for public consultation (Regulation 27), submission to the Secretary of State (Regulation 30) and independent examination where any representations made on the publication draft are considered (Regulation 31) all under the 2008 Regulations.

City Management Plan

- 3.4 The City Management DPD will be prepared under 2008 Regulations and will involve initial notification followed by an on-going process of public consultation.
- 3.5 We initiated the process of public participation by notifying consultees of our intention to produce the DPD, inviting them to make suggestions for what the DPD should contain, and inviting them to participate in an on-going consultation process. This accords with Regulation 25 (2008).
- 3.6 From the expressions of interest we will convene a number of stakeholder working groups for different topic areas. It is hoped that these will include representatives from the development industry, amenity and residents' groups, interested parties and stakeholders, Councillors, as appropriate and relevant council officers. Essentially each group will comprise all those who expressed an interest. A series of stakeholder workshops will then be scheduled to discuss all of the options for the DPD - finding those areas of agreement, and those areas of disagreement, and documenting these and the reasons for irresolvable differences. All of the options put forward by stakeholders would then be sustainably appraised after each meeting and the Sustainability Appraisal. All documentation will be publicly available, and there will also be an opportunity for stakeholders to participate in writing if they do not feel comfortable in a public meeting situation. These responses

will have equal weight with comments made at the stakeholder workshops, and any options arising will also be sustainably appraised as for the workshops.

- 3.7 Following the workshops, we will produce the publication draft and carry out another formal consultation period on the publication draft DPD under Regulation 28 (2008). The publication draft will then be submitted to the Secretary of State and subject to independent examination.

Community Infrastructure Levy Charging Schedule

- 3.8 The Government has made provision for a Community Infrastructure Levy (CIL) in the Planning Bill introduced to Parliament in November 2007. Local authorities will be empowered to charge CIL on new developments to help finance the infrastructure needed to support growth. The CIL powers are expected to come into effect by spring 2009 (subject to the Parliamentary timetable).
- 3.9 The Government also sets out proposals for the LDF to include a 'charging schedule' which would set out details of the levy and the charges on development. The Government is undecided as to its status within the LDF and is minded that it would not be part of the development plan. However, it is considering that the charging schedule be tested in a similar way to DPDs, requiring independent examination.
- 3.10 The City Council is currently leading on an assessment of infrastructure needs on a sub-regional basis (Camden, Kensington & Chelsea, the City, Islington and Southwark, and those parts of the Central Activities Zone in Tower Hamlets, Hackney and Lambeth). The consultants will also produce a CIL Charging Schedule for the City of Westminster.

Supplementary Planning Documents

- 3.11 This LDS sets out the programme for delivering a comprehensive framework of Supplementary Planning Documents leading up to and beyond the adoption of Westminster's two DPDs.
- 3.12 Table 1 summarises all of the existing and proposed SPDs, in order of when they are expected to be adopted. Twenty-eight SPDs are scheduled for adoption prior to adoption of the Core Strategy, including 14 planning briefs (6 of which relate to Crossrail) and 8 Conservation Area Audits. These will be adopted to give further guidance to policies in the Unitary Development Plan. A further 19 SPDs are proposed after the adoption of the Core Strategy, including 2 planning briefs and 7 Conservation Area Audits. These will be adopted to give further guidance to policies in the Core Strategy and/or City Management Plan.
- 3.13 The need for planning briefs is, of course, not always readily predictable. More planning briefs may need to be prepared within the period of the Local Development Scheme as needs arise. A review of planning briefs will be

carried out through the annual monitoring process and reported in future Annual Monitoring Reports.

Table 1: Summary of Local Development Framework by 2012

Title	Status	Description	Adoption Date
Birdcage Walk	SPD	Conservation Area Audit	Adopted
Broadway and Christchurch Gardens	SPD	Conservation Area Audit	Adopted
Harley Street	SPD	Conservation Area Audit	Adopted
Open Spaces Strategy	SPD		Adopted
Queensway	SPD	Conservation Area Audit	Adopted
St John's Wood	SPD	Conservation Area Audit	Adopted
Statement of Community Involvement	SCI		Adopted
Statues, Sculptures and Monuments	SPD		Adopted
Stratford Place	SPD	Conservation Area Audit	Adopted
Westminster Abbey and Parliament Square	SPD	Conservation Area Audit	Adopted
Westminster Cathedral	SPD	Conservation Area Audit	Adopted
Hallfield Estate	SPD	Conservation Area Audit	Adopted
Amberley Road Adult Education Centre	SPD	Planning Brief	Adopted
Ebury Bridge Adult Education Centre	SPD	Planning Brief	Adopted
Moxon Street Car Park	SPD	Planning Brief	Adopted
Dolphin Square	SPD	Conservation Area Audit	Adopted
Dorset Square	SPD	Conservation Area Audit	Dec 08
Westminster Views	SPD		Nov - Dec 08
Crossrail: Paddington New Yard & Adj Land	SPD	Planning Brief	Dec 08 - Feb 09
Crossrail: Paddington Station & Environs	SPD	Planning Brief	Dec 08 - Feb 09
Crossrail: Bond St (Western Ticket Hall)	SPD	Planning Brief	Jan - Feb 09
Crossrail: Bond St (Eastern Ticket Hall)	SPD	Planning Brief	Jan - Feb 09
Crossrail: Tottenham Ct Rd (Western TH)	SPD	Planning Brief	Jan - Feb 09
Crossrail: Tottenham Ct Rd (Eastern TH)	SPD	Planning Brief	Jan - Feb 09
Knightsbridge/Green & Albert Gate	SPD	Conservation Area Audit	Jan - Feb 09
Entertainment	SPG		Mar - May 09
Dudley House & 149-157 Harrow Road	SPD	Planning Brief	Apr 09
North Westminster Community School	SPD	Planning Brief	Apr 09

Tree Strategy	SPD		Apr 09
Peabody Estates & Peabody Avenue	SPD	Conservation Area Audit	Apr - May 09
Shopfronts and Advertisements	SPD	Design	May 09
Westminster Way	SPD	Public Realm Strategy	May - Jun 09
Belgravia	SPD	Conservation Area Audit	Jun 09
Vincent Square	SPD	Conservation Area Audit	Jun 09
Victoria Area	SPD	Planning Brief	Jun - Jul 09
West End Green	SPD	Planning Brief	Aug 09
St Mary's Hospital and Post Office Sites	SPD	Planning Brief	Sep - Nov 09
Canal Terrace	SPD	Planning Brief	Nov 09
Mayfair	SPD	Conservation Area Audit	Nov 09
Oxford Street/Tottenham Court Road Sites	SPD	Planning Brief	Nov 09
Prince of Wales Junction	SPD	Planning Brief	Nov 09
Royal Parks	SPD	Conservation Area Audit	Nov 09
Sustainable Homes	SPD	Design: Residential	Dec 09 - Feb 10
CIL Charging Schedule	tbc	CIL levy details tbc by Govt	Jan 10
Haymarket	SPD	Conservation Area Audit	Mar 10
Core Strategy	DPD	Core Strategy	Mar 10 - Apr 10
Lillington Gardens	SPD	Conservation Area Audit	Jun 10
Maida Vale	SPD	Conservation Area Audit	Aug 10
Covent Garden	SPD	Conservation Area Audit	Sep 10
Leicester Square	SPD	Conservation Area Audit	Sep 10
Regent Street	SPD	Conservation Area Audit	Sep - Oct 10
Design – Historic Environment	SPD	Design	Sep - Dec 10
City Management Plan	DPD	DC policies	Feb - Mar 11
Design Matters	SPD	Design	Mar - Apr 11
Inclusive Design and Access	SPD	Design	Mar - Apr 11
Plant and Machinery	SPD	Design	Mar - Apr 11
Roofs: A guide to alterations and extensions on domestic buildings	SPD	Design	Mar - Apr 11
Soho	SPD	Conservation Area Audit	Mar 11
Mews: A guide to alterations	SPD	Design	May - Jun 11
Designing Out Crime	SPD	Design	June 11
Regents Park	SPD	Conservation Area Audit	Jun 11
Central London Sustainable Buildings	SPD	Design: Commercial Buildings	tbc
Food and Drink	SPD		tbc
Terrorism and Security	SPD	Design	tbc
Victoria Coach Station	SPD	Planning Brief	tbc
Victoria St, Buckingham Gate & Palace St	SPD	Planning Brief	tbc

4 OTHER MATTERS

Chain of Conformity

- 4.1 Under s24 of the Planning and Compulsory Purchase Act 2004, all of the city's Development Plan Documents must be in 'general conformity' with the spatial development strategy for Greater London, the 'London Plan', prepared by the Mayor of London. The London Plan was originally published in 2004 and a revised version was "published" (i.e. adopted) in February 2008.
- 4.2 The new Mayor of London published a consultation report on 9 July 2008 – 'Planning for a better London' – which states that he intends to undertake alterations of the London Plan, as well as a complete review of the London Plan. While we will take account of areas of policy change in drafting our LDF, the alterations and review of the London Plan will not take effect until after the Core Strategy and City Management DPDs are planned for adoption.

Links between LDDs

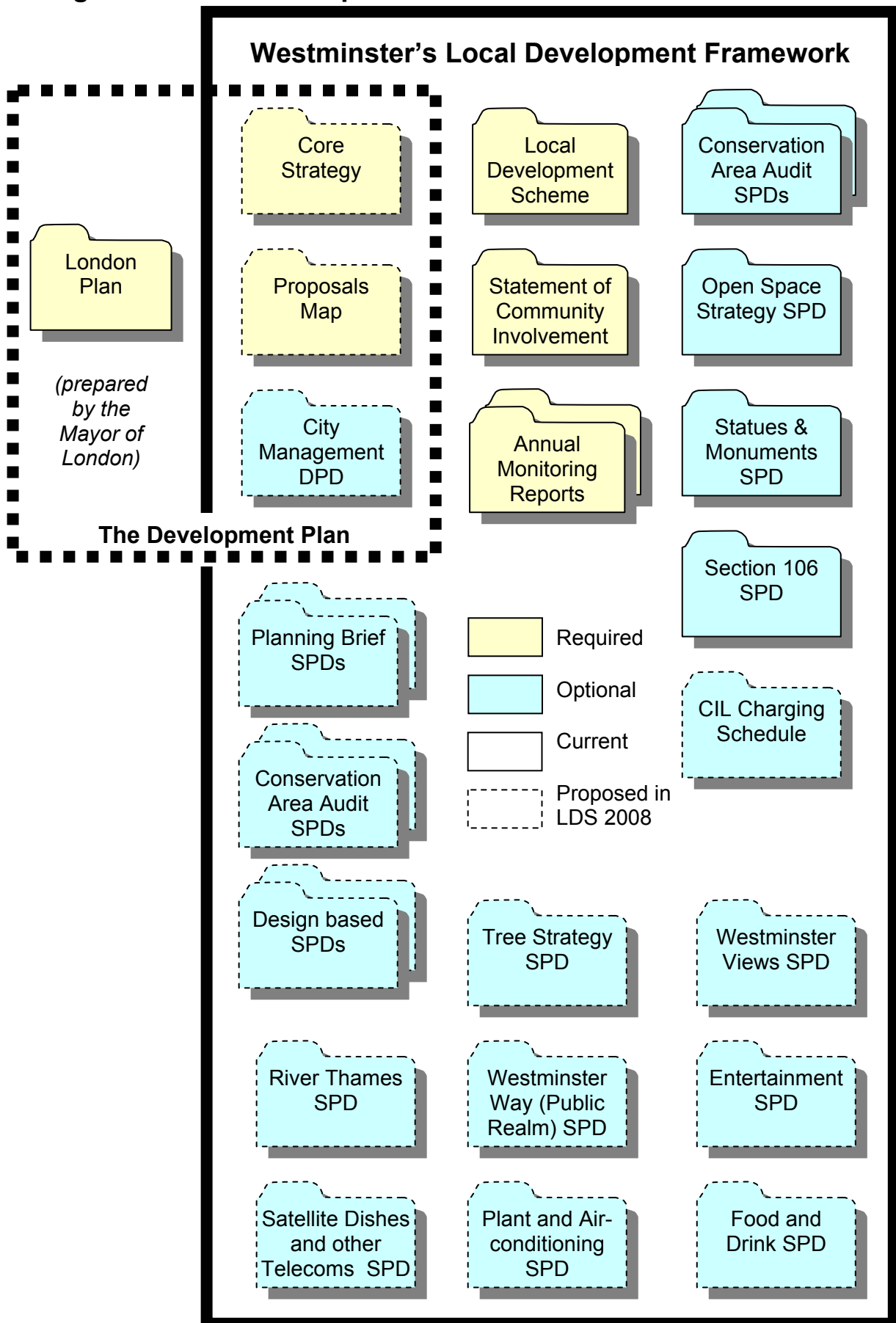
- 4.3 The Government's guidance requires authorities to provide an explanation of the relationship between Local Development Documents, especially with the Core Strategy. By preparing its Core Strategy first, the City Council expects to create a 'chain of conformity' in which the subsequent City Management DPD will relate satisfactorily to the Core Strategy DPD.
- 4.4 All the Supplementary Planning Documents will be in conformity with policies in the Core Strategy, City Management DPD or saved UDP policy. As noted above, as the UDP is replaced by the Core Strategy and City Management Plan, earlier SPGs and SPDs will be re-adopted to the policies in Development Plan Documents.
- 4.5 All Development Plan Documents will be prepared in accordance with the adopted Statement of Community Involvement (SCI). It is noted that the adopted SCI refers to the Issues and Options and Preferred Options stages from the 2004 Regulations. Therefore, in complying with the SCI the focus will be on to consultation methods set out in the SCI rather than the now out-of-date regulatory steps. This will be clarified in an erratum to the SCI.

Joint preparation of documents

- 4.6 The City Council is required to specify what documents, if any, it will prepare jointly with one or more other local planning authorities. If appropriate at the time of developing the Community Infrastructure Levy Charging Schedule, the City Council will consider its adoption as a joint LDD. However, this would not be appropriate if it would result in significant delays in its adoption. Additionally, it may also be inappropriate to set a tariff for a wider area given the uniqueness of Westminster and the very different profiles of surrounding boroughs. Given the current uncertainty from government about this document, this will be kept under review.

- 4.7 The City Council also intends to approach other Central London boroughs to investigate the preparation of a joint SPD on the design of commercial buildings. Again, this is at a very early stage and will be kept under review, particularly as there may not be interest from other boroughs.
- 4.8 The City Council will, of course, continue to liaise fully with adjoining boroughs to ensure that good quality outcomes are achieved where local planning issues have cross boundary effects. In particular, the council will continue to work with the London Borough of Camden to ensure that developments in the Tottenham Court Road/St Giles' area accommodate the expectations set out in policy 5G.2 of the London Plan.

Figure 2: Local Development Framework to 2012



5. TRANSITIONAL ARRANGEMENTS

Unitary Development Plan

- 5.1 Government guidance requires authorities to state which policies and proposals in existing development plans will be replaced by Local Development Documents, and which will be saved for continuing operation.
- 5.2 The 1997 Unitary Development Plan was cancelled on the 24th January 2007 when a new UDP was Adopted. This replacement 2007 Plan is saved in its entirety from the date of its adoption until 24th January 2010. The council will apply to the Secretary of State to have UDP policies saved beyond this period. The UDP will eventually be replaced by the Core Strategy and the City Management Plan. The timetable for this is set out in Profile 1. Unitary Development Plan in Section 8 below.

Supplementary Planning Guidance

- 5.3 Government guidance says authorities should set out [a] which Supplementary Planning Guidance, in the transitional period, supports saved policies; [b] which Supplementary Planning Guidance will be replaced with Supplementary Planning Documents; and [c] which Supplementary Planning Guidance they will continue to use as a material consideration in the determination of planning applications.
- 5.4 Table 2 summarises all of the current Supplementary Planning Guidance that we intend to re-adopt against Core Strategy / City Management Plan policies following adoption of those DPDs. They are currently adopted against UDP policies. These are primarily Conservation Area Audits (28 SPDs), with a further 3 topic-based SPDs. These SPG all relate to policies in the Unitary Development Plan as set out. Therefore they will continue to be a material consideration in the determination of planning applications for at least the duration of this LDS. In addition to these, any of the current Planning Briefs that are still relevant after the Core Strategy is adopted *may* be adopted as SPD. These documents are not currently SPG or SPD.
- 5.5 Table 3 summarises the Supplementary Planning Guidance that will be replaced by Supplementary Planning Documents. The City Council will continue to use these as a material consideration until the replacement SPD is adopted.

Table 2: Existing SPGs to be re-adopted to DPD policies, 2011

Supplementary Planning Guidance	UDP Policy	Type
River Thames Area, 2000	RIV 1-12	
Satellite Dishes and Other Telecommunications Equipment, 1998	DES 5, 6; SOC 9	
Planning Obligations, 2008 (Review existing following CIL work)	STRA 7	
Adelphi, 2003	DES 9	CAA
Aldridge Road Villas, 2004	DES 9	CAA
Bayswater July 2000	DES 9	CAA
Charlotte Street West, 2002	DES 9	CAA
Chinatown, 2005	DES 9	CAA
Churchill Gardens, 2005	DES 9	CAA
Cleveland Street, 2006	DES 9	CAA
East Marylebone, 2006	DES 9	CAA
Fisherton Street Estate, 2004	DES 9	CAA
Grosvenor Gardens, 2006	DES 9	CAA
Hanway Street, 2006	DES 9	CAA
Lisson Grove, 2003	DES 9	CAA
Medway Street, 2006	DES 9	CAA
Millbank, 2005	DES 9	CAA
Molyneux Street, 2002	DES 9	CAA
Paddington Green, 2003	DES 9	CAA
Pimlico, 2006	DES 9	CAA
Portman Estate, 2003	DES 9	CAA
Queen's Park Estate, 2005	DES 9	CAA
Regency Street, 2006	DES 9	CAA
Savoy March 2003	DES 9	CAA
Smith Square, 2005	DES 9	CAA
St James's, 2002	DES 9	CAA
Strand, 2003	DES 9	CAA
Trafalgar Square, 2003	DES 9	CAA
Westbourne, 2002	DES 9	CAA
Whitehall, 2003	DES 9	CAA

CAA refers to Conservation Area Audit

Table 3: Existing SPGs to be withdrawn / replaced

Title	Date	Replacement SPD / Withdraw
Access for All	1995	Inclusive Design and Access SPD
Advertisement Design Guidelines	1992	Shopfronts and Advertisements SPD
Archaeology and Planning in Westminster	1995	Historic Environment SPD
Architectural Theft	2000	Historic Environment SPD
Bond Street: Guide to Shopfronts and Advertisements	1992	Mayfair Conservation Area Audit SPD
Central Activities Zone: Area Profiles	2001	Withdraw
Conservation Areas: Guide for Property Owners	1992	Historic Environment SPD
Design Guidelines for Shopfront Security	1995	Shopfronts and Advertisements SPD
Design Matters in Westminster	2001	Design Matters SPD
Designing Out Crime in Westminster	1998	Designing Out Crime SPD
Development and Demolition in Conservation Areas	1996	Historic Environment SPD
Ennismore Garden Mews: Guide to Alterations	1995	Knightsbridge/ Knightsbridge Green and Albert Gate Conservation Area SPD
Food and Drink Premises: Planning Guide	1999	Food and Drink SPD
Front Garden Parking: Guide to Legislation and Design	1992	Sustainable Homes SPD
Historic Parks and Gardens in Westminster	1997	Historic Environment SPD
Listing of Buildings of Special Architectural or Historic Interest, The	1996	Historic Environment SPD
Mews: Guide to Alterations	1992	Mews, a guide to alterations SPD
Molyneux Street Conservation Area: Guide to Roof Extensions	1992	Already Withdrawn
Paddington Special Policy Area: Public Realm Strategy	2003	Westminster Way
Pimlico Design Guide	1992	Pimlico CAA
Plant and Air Conditioning Equipment	1993	Already Withdrawn
Protection of Historic Buildings in Westminster	2000	Historic Environment SPD
Public Art in Westminster	1994	Design Matters SPD
Public CCTV Systems: Guidance for Design and Privacy	1998	Designing Out Crime SPD
Queen's Park Estate Design Guide	1995	Queens Park Estate CAA
Regent Street: Guide to Shopfronts and Advertisements	1993	Regent Street Conservation Area Audit SPD
Relton Mews, SW7: Guidelines to Alterations	1992	Knightsbridge/ Knightsbridge Green and Albert Gate Conservation Area SPD

Repairs and Alterations to Listed Buildings	1996	Historic Environment SPD
Roofs: Guide to Alterations and Extensions on Domestic Buildings	1995	Roofs; A guide to alterations and extensions on domestic buildings SPD
Security Cameras and other Security Equipment, A Guide to the Siting	1995	Designing Out Crime SPD
Shopfronts, Blinds and Signs: Guide to their Design	1993	Shopfronts and Advertisements SPD
Soho Flags	2005	Soho CAA and a Guidance Note for Applicants
Special Needs Housing	1999	Sustainable Homes SPD
Standards for New Building, Conversion and Rehabilitation Schemes	1991	Sustainable Homes SPD
Strategic Views in Westminster	1994	Already Withdrawn
Sustainable Buildings	2003	Sustainable Homes SPD
Trees and Other Planting on Development Sites	1996	Tree Strategy
Wilton Row and Old Barrack Yard	1994	Belgravia Conservation Area Audit SPD

6. PROJECT MANAGEMENT

Resources

- 6.1 The preparation of the LDF will be mainly carried out by officers from the Department of Planning and City Development. This is split into a number of areas, the key ones involved in LDF production are identified below:

City Planning Group (CPG)

- 6.2 City Planning Group provide a multi-disciplinary focus for the development, co-ordination and review of policy (including the UDP and some LDF documents) and strategic schemes. The group also has responsibility for environmental and area-based policy and projects. Officers work on a 'matrix' basis and few officers work have dedicated responsibilities to a particular project and therefore the teams set out below should be considered loose groupings rather than strict roles and responsibilities. In all cases, most officers have other responsibilities unrelated to the LDF which take up a significant proportion of their time.
- 6.3 Within this wider group is a core LDF team comprising of 7 FTE planners who carry out the majority of the work on Development Plan Documents, work on SPDs including planning briefs. There is also a Strategic Schemes team comprising 6 FTE officers who work on planning briefs and other topic-based SPD. The Economic Development Team comprising 2 FTE officers have been bought in to manage the infrastructure needs assessments and will deliver the CIL Charging Schedule, as well as other input into DPD development and planning briefs including integration with the Economic Development strategy. Additional resourcing from within CPG relates to pollution and environmental expertise from other officers.
- 6.4 The Group has an Information and Intelligence Team (5 officers) who deal with graphics, mapping, information management and much of the monitoring. The CPG also has a dedicated Sustainability Appraisal officer in a newly created post.

Development Planning Services (DPS)

- 6.5 Development Planning Services are responsible for the processing of planning applications, but also have a defined role in delivery of the LDF. All Conservation Area Audits SPD and design-related topic based SPD will be undertaken by the Conservation Area Audits Team comprised of 3 FTE officers.
- 6.6 DPS also has a senior officer with responsibility for liaising and co-ordinating plans and programmes, amongst other significant responsibilities. Many of the other 90 planning officers within DPS will be directly involved in the on-going consultation on the City Management Plan.

Other Council Departments: Transport

- 6.7 One officer from Westminster's Transport Section has direct participation in DPD production amongst other responsibilities.

Consultants

- 6.8 Where work is to be undertaken by consultants, this has been set out in the Profiles in Section 8 below. Key areas are the Community Infrastructure Levy, topic-based SPDs, and specialist reports for the evidence base. The need for consultants will be kept under review and budgeted accordingly.

Costs

- 6.9 The costs arising from consultation, research and constancy projects, legal fees, production and publicity etc. will be the subject of bids in the City Council's annual budgeting process. Additional resources may be drawn from future Planning Delivery Grant allocations.

Reporting Procedure

- 6.10 The process of preparing and adopting the documents for the Local Development Framework will be guided by a Spatial Planning Board of key officers responsible for supervising specific documents and for securing their implementation. The Heads of the City Planning Group report progress fortnightly to the Cabinet Member for Built Environment. (which includes responsibility for Planning)
- 6.11 The Cabinet Member for Built Environment has the decision making responsibility for the LDF. The Planning and City Development Committee (6 March 2008) agreed the establishment of the Planning Sub Committee (Planning Briefs and Local Development Framework), and agreed it terms of reference to approve planning briefs and to advise the Cabinet Member for Built Environment on those planning policy matters which relate to the development of the LDF

Planning Inspectorate

- 6.12 For each Development Plan Document (and potentially for the CIL Charging schedule) it will be necessary to hold an Examination in public, before an inspector appointed from the Planning Inspectorate. The City Council has entered into an agreement with the Planning Inspectorate for the holding of Examinations in public. The Examination dates for DPDs will be dependent on the Planning Inspectorate and so these dates will be clarified as work progresses and, if necessary, changed as part of a subsequent review of this LDS.

Evidence Base

- 6.13 The Council's policies will continue to be supported by an analysis of existing background information and new research. In this way, the City Council will seek to ensure that its policies are based on robust evidence and guide the most appropriate planning decisions for the area.

Risk Assessment

- 6.14 The City Council has assessed the main areas of risk, which could lead to slippage in the programme. These risks are:
- [a] changes to national policies and legislation, particularly that relating to LDF production. Changing requirements part-way through the process significantly increase the risk of abortive work, as does continued uncertainty about legislation and procedures. In addition, there are no available examples of DPDs produced in accordance with the new Regulations, and the few 'best-practice' examples of DPDs adopted under the 2004 Regulations are not relevant to Westminster's circumstances as a densely developed urban environment within a World City.
 - [b] changes to regional policies, guidance and powers, including the full London Plan review with which the LDF must be in general conformity with. Potentially differing interpretations of 'general conformity' with the London Plan and new requirements and interventions by the GLA under a new Mayor and through new powers;
 - [c] uncertainty over the future level of revenue support provided by the Government to bring the new planning arrangements into operation, including greater emphasis on rewarding planning performance based on housing delivery;
 - [d] changing circumstances or emerging development pressures, which alter priorities and could lead to changes to the timetable for preparing Local Development Documents. Annual monitoring with reviews of the LDS as necessary will highlight such changes as they arise;
 - [e] challenges through the community involvement processes or through internal procedures including agreement from Members, and a failure to reach consensus sufficient to progress documents;
 - [f] capacity of the Planning Inspectorate and other agencies to meet the demand for their services;
 - [g] staff recruitment and retention. Steps taken to tackle these problems may include, use of agency staff and for some tasks, the use of consultants;
 - [h] broad changes to the direction of the City Council and other organisations, which control or [like the police or health authorities] influence spatial policies, including direction changes which arise from elections or service re-organisations;
- 6.15 Delays arising from these sources will continue to be taken into account in drawing up the programme, although most of these factors are outside the control of the City Council. Of key concern is the ability to produce a 'sound' Core Strategy in light of the significant challenges and difficulties of other London boroughs. Westminster City Council will take every opportunity to

learn from other boroughs, and liaise closely with the Greater London Authority and Government Office for London to minimise this risk.

Reasons for changes to timetable

- 6.16 The Core Strategy Preferred Options were originally scheduled to be published in October 2007. A revised timetable was published in the Annual Monitoring Report 2006/07 (December 2007). This indicated the Preferred Options phase would be carried out in March and April 2008. However, the publication has been delayed for a number of reasons. Most significantly, following legal advice it became apparent that a significant amount of work was required in order to ensure the final Core Strategy document would be considered 'sound' by an Inspector. Other factors contributing to the delay were staff resource issues, the time and resource implications arising from the sustainability appraisal process, the publication of the revised London Plan in February 2008 and the plethora of government and Mayoral guidance and advice that has been published for consultation.
- 6.17 A review by the Planning Advisory Service in 2007 identified a number of significant factors that have affected delivery of the Core Strategy to date. These, and the measures that the City Council are taking to address them, are set out below:
1. The volume of work envisaged in the March 2007 LDS which includes a large number of supplementary planning documents (in particular a number of Conservation Area Audits) and the need for sustainability appraisal for each of these. This requires effective programme management including a thorough assessment of the resources needed to deliver - given that the 'LDF team' has many other tasks;
Response: An audit of existing SPG is being undertaken and with the requirement to undertake SA of all new SPD potentially being abolished in the Planning Bill this should make it less resource intensive to prepare SPD in the future
 2. The deletion of the Policy Manager (UDP) post that would have managed the LDF process:
Response: The Director of Planning & City Development is looking to create a post of Policy Manager (Spatial Planning) to deliver the LDF
 3. The Principal Planning Officer leading on the Core Strategy was on long-term sick leave and the team was without the day to day effective leadership and management that are needed to deliver this key document:
Response: A temporary Principal Planning Officer was appointed to cover this post
 4. Although a large amount of evidence is already available, not all of the evidence needed for the Preferred Options document is currently available and may not be available until next year (2008)
Response: Research and studies are commissioned as, and when, necessary and resources are available (see above). The proposed

infrastructure audit will go a long way to providing the evidence base for the policy approach in the Core Strategy.

- 6.18 The Council established a new timetable for the DPD production internally in February 2008 when it became apparent following legal advice that the timetable in the AMR was not achievable. This timetable has been met since February. The Council is therefore satisfied that the timetable set out in this LDS is realistic and achievable, and that the difficulties that have resulted in slippage to date have been addressed.

7. MONITORING IMPLEMENTATION OF THE LOCAL DEVELOPMENT SCHEME

- 7.1 An Annual Monitoring Report is prepared by the Council every year for submission to the Secretary of State and publication; this fulfils a requirement of the Planning and Compulsory Purchase Act 2004. The Annual Monitoring Report provides an update on the Council's progress on preparing the local development documents identified in the Westminster Local Development Scheme against the timetable set out in Table 1 / Section 8. It highlights where the timetables and milestones are being met and provides an update on any changes to these and the reasons for the changes. It also identifies and sets out a timetable for any new local development documents, not already identified in this Local Development Scheme, the Council will be preparing as part of its LDF.
- 7.2 The Annual Monitoring Report also monitors the implementation of the policies within local development documents themselves and assess whether their purpose is being achieved. Where a policy is not being achieved or is having any unintended effects, appropriate actions to redress this are identified. This may include revisions to the policy through incorporating the changes into the review of LDF documents under preparation or in some instances preparing a new LDF document. For example, the Westminster Annual Monitoring for 2006/07 Report highlighted that a UDP policy was not achieving the intended results and committed to reviewing the policy approach through the development of the Core Strategy.
- 7.3 The Council is continuing to develop the LDF monitoring framework and ways of collecting more accurate data as work on the Core Strategy progresses. The Council is also working to present information in its Annual Monitoring Report in a clear and accessible format. Monitoring the implementation of Westminster LDF and assessing its policies is an essential to ensuring its effectiveness in achieving spatial planning aims and objectives.

8. DEVELOPMENT PLAN DOCUMENT AND SUPPLEMENTARY PLANNING DOCUMENT PROFILES

1. Unitary Development Plan

Title	Unitary Development Plan
Purpose	To set out policies and proposals for the use and development of land in the city over the next ten to fifteen years
Status	Unitary Development Plan prepared under the Town and Country Planning Act 1990, replaced the City of Westminster Unitary Development Plan adopted in July 1997.
Content	The plan comprises a written statement and a proposals map. The written statement is separated into two parts, with Part One setting out the Council's main aims, and Part Two containing detailed policies for the use and development of land.
Geographical coverage	The plan applies to the whole of the City of Westminster.
Time period	The plan is saved for 3 years from the adoption date. An application will be made to save policies within the Plan beyond this period.
Review Timescale	The plan will be replaced in sections under the arrangements in the Planning and Compulsory Purchase Act 2004.
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Prepare saved policy documentation - June 2008 to May 2009 ➤ Submit request to save policies - June 2009 ➤ Decision from Secretary of State - December / January 2009
Conformity with UDP / DPD	N/A
Notes	
Preparation responsibility	City Planning Group
Resources	Liaison with Development Planning Service
Relationship to other plans / policies	The plan is in 'general conformity' with those parts of the London Plan 2008 (prepared by the Mayor of London under the Greater London Authority Act 1999) that remain unchanged from the 2004 version.
Relationship to other LDDs	To be superseded as Development Plan Documents are adopted.

2. Core Strategy Development Plan Document

Title	Core Strategy Development Plan Document
Purpose	A 15+ year spatial strategy, vision and strategic objectives for Westminster, and the core policies supported by reasoned justifications.
Status	Development Plan Document
Content	<p>Subject to the results of consultation, the Core Strategy is likely to include a spatial vision and spatial objectives, and policies to implement and deliver these over the 10 to 15 year life of the plan.</p> <p>The subject areas likely to be covered in the Core Strategy are [a] spatial policies setting out where different development will be directed and how the necessary supporting infrastructure will be delivered; [b] delivery and implementation mechanisms including partnership working; [c] Central Activities Zone, International retail centres, Opportunity Areas, North Westminster and Special Policy Areas, [d] health, safety and well-being; [e] design; [f] infrastructure including energy, transport, open space, the Blue Ribbon Network and biodiversity, social infrastructure and waste including any designation of waste sites; [g] noise and air pollution; [h] housing including affordable housing; commercial development including business floorspace, retail, hotels, tourism, arts and culture and entertainment uses.</p> <p>These policies will be accompanied by a reasoned justification. A key diagram will indicate the broad spatial vision as well as indicate the neighbouring strategic context, and the proposals map will define areas where specific strategic policies will be applied.</p>
Geographical coverage	Will apply to the whole of the City of Westminster.
Time period	At least fifteen years from adoption.
Review Timescale	Annual monitoring of the effectiveness of the policies through the Annual Monitoring Report.
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - January 2006 ➤ Issues and Options consultation stage [Reg. 25 of 2004 Regs] - May - June 2007 ➤ Preferred Options consultation stage [Reg. 26 of 2004 Regs] - July - September 2008 (on-going consultation meetings to mid-November 2008) ➤ Preparation of DPD - October 2008 - January 2009 ➤ Formal notification prior to submission [Reg. 27 of 2008 Regs] - March - April 2009 ➤ Submission to Secretary of State [Reg. 30 of 2008 Regs] - May 2009 ➤ Pre-examination meeting - July 2009 ➤ Public examination - September - October 2009 ➤ DPD Adoption - March - April 2010

Conformity with UDP / DPD	<p>The Core Strategy will replace most of the policies in Part 1 and some parts of Part 2 of the Unitary Development Plan. The remaining policies will either be replaced by policies forming part of the general development management DPD (see below) or by guidance contained in SPDs and possibly other guidance.</p> <p>The Core strategy will also carry forward the spatial aspects of the Westminster City Plan (the sustainable community strategy for the city, adopted in November 2006) and other council strategies and programmes.</p>
Notes	The objectives will closely reflect those of the City Plan and other corporate strategies where relevant, and will be consistent with national planning guidance and in general conformity with the London Plan.
Preparation responsibility	City Planning Group
Resources (shared with City Management Plan below)	<p>LDF team - 5 FTE planning officers Information and Intelligence Team and administration support- 3 FTE officers Sustainability Appraisal - 0.3 FTE Development Planning Service - equivalent to 0.5 FTE officers (made up of part-time support from planning officer and design officer) with additional support as necessary Transport - 0.3 FTE transport officer Other City Planning Group - 0.3 FTE planning officers and other expertise e.g. air quality</p>
Relationship to other plans / policies	The spatial expression of Westminster's Sustainable Community Strategy – The Westminster City Plan 2006-2016. Takes account of other plans and strategies that affect Westminster, including those of key stakeholders such as the Primary Care Trust.
Relationship to other LDDs	The key document in the LDF - all other LDF documents must flow from this.

3. General Development Management Policies Development Plan Document

Title	City Management Plan
Purpose	To set out criteria against which planning applications will be considered, to provide greater detail to those policies in the Core Strategy and ensure the development accords with the objectives set out in the Core Strategy.
Status	Development Plan Document
Content	Subject to the results of consultation, the subject areas likely to be covered in the City Management Plan are [a] Central Activities Zone, Opportunity Areas, and other special policy areas, including mixed uses; [b] commercial uses, including offices, retail, tourism-related uses and entertainment uses ; [c] housing, including affordable housing; [d] infrastructure including transport, social and community facilities, energy infrastructure, open space and waterways; [e] environmental matters, including pollution, energy, waste, and biodiversity; [f] sustainable, inclusive design and conservation matters; [g] planning obligations.
Geographical coverage	Whole of the City of Westminster.
Time period	Ten years from adoption.
Review Timescale	Annual monitoring of the effectiveness of the policies through the Annual Monitoring Report.
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - May - November 2008 ➤ Notification of intent to prepare DPD [Reg. 25 of 2008 Regs] - October - November 2008 ➤ On-going consultation - January -June 2009 ➤ Formal notification prior to submission [Reg. 27 of 2008 Regs] - December 2009 - February 2010 ➤ Submission to Secretary of State [Reg. 30 of 2008 Regs] - April 2010 ➤ Pre-examination meeting - June 2010 ➤ Public examination - August - September 2010 ➤ DPD Adoption - February - March 2011
Conformity with UDP / DPD	The City Management Plan will replace most of the policies in Part 2 of the Unitary Development Plan. Other policies will be replaced by the Core Strategy, SPDs or possibly other guidance.
Notes	
Preparation responsibility	City Planning Group
Resources	See Core Strategy above
Relationship to other plans / policies	
Relationship to other LDDs	Support and help deliver the Core Strategy.

4. Community Infrastructure Levy Charging Schedule

Title	Community Infrastructure Levy Charging Schedule
Purpose	To set the levy to impose on developments
Status	To be confirmed (refer paragraph 3.38 of CLG publication 'The Community Infrastructure Levy' August 2008)
Content	Explain methodology and levy rates
Geographical coverage	Whole of the City of Westminster.
Time period	To come into effect 1 April 2010
Review Timescale	Built in annual increases to levy. Review every 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - September 2008 - summer 2009 ➤ Draft Charging Schedule Publication - tbc ➤ Other requirements to be confirmed through CIL Regulations - tbc ➤ Adoption or other mechanism by which Charging Schedule comes into effect - January 2010
Conformity with UDP / DPD	Provides for the delivery of infrastructure necessary to support the Core Strategy. Exact relationship within the LDF yet to be determined.
Notes	Arises from Govt proposals to change s.106 system with levy - currently in Planning Bill.
Preparation responsibility	Economic Development Team
Resources	£100,000 consultants study due to start September 2008 and finish summer 2009. 2 non-LDF Team officers to manage
Relationship to other plans / policies	
Relationship to other LDDs	Will replace most of current Section 106 SPG. Annual Monitoring Report will need to report on income generated by levy and expenditure. Will also need annual expenditure plan - not clear if this is a LDD but currently subject to Government consultation (Community Infrastructure Levy August 2008). Consultants preparing expenditure plan.

5. Design - Commercial Buildings

Title	Central London Sustainable Buildings SPD
Purpose	The document will provide a detailed guide to sustainable design and construction of commercial development within several London Boroughs.
Status	Potential joint SPD - details to be confirmed
Content	The purpose of this document is to provide a user-friendly guide for developers that incorporate the government's new sustainability requirements for commercial buildings across Central London. This document will ensure there is a consistent approach to achieving sustainable design in all buildings included from small to large scale commercial and public buildings.
Geographical coverage	This document will potentially apply to several London Boroughs.
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	➤ To be agreed
Conformity with UDP / DPD	Linked to the adopted UDP/DPD policies in several London Boroughs - detail to be confirmed if this is to be a joint SPD
Notes	Still at very early stages of consideration - about to approach other boroughs
Preparation responsibility	Led by Westminster City Council / Central London Forward
Resources	Funding may be required for this SPD, all boroughs would contribute to funding this
Relationship to other plans / policies	The Mayor of London SPG Sustainable Design and Construction.
Relationship to other LDDs	Replacing Westminster's Sustainable Building SPG 2003. Similar information to the Sustainable Homes SPD which applies to residential buildings.

6. Design

Title	Design Matters SPD
Purpose	To raise standards and encourage design excellence in new architecture in Westminster.
Status	Supplementary Planning Document
Content	This will update existing guidance and include [a] Design Principles; [b] Local distinctiveness; [c] Local context and Site; [d] Building function and expression; [e] Elevational Design; [f] Materials and detail; [g] Building construction and expression; [h] Sustainability and accessibility; [i] Materials, art, craft and Decoration; [j] Design presentation. It will also incorporate the current Public Art in Westminster SPG (1994) and Lighting Up the City Good Practice Guide (1994).
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - April - December 2009 ➤ Prepare Draft SPD - January- April 2010 ➤ Public Participation - April - July 2010 ➤ Representations and finalise SPD - September - December 2010 ➤ SPD Adoption - March - April 2011
Conformity with UDP / DPD	Core Strategy policy
Notes	Exact status/ detail and relationship to Sustainable Design and construction SPD to be discussed
Preparation responsibility	Either internal officers or external consultants, depending on workload pressures from other work.
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

7. Design - Crime and Security

Title	Designing Out Crime SPD
Purpose	To ensure new development contributes to making Westminster a safer place, adopting appropriately designed measures to reduce the opportunity for crime and anti-social behaviour.
Status	Supplementary Planning Document
Content	This will update existing guidance and replace and amalgamate the following SPGs [a] Security cameras; [b] Public CCTV systems; [c] Designing out crime
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation March - June 2010 ➤ Prepare Draft SPD - July - November 2010 ➤ Public Participation - February - March 2011 ➤ Representations and finalise SPD - April - May 2011 ➤ SPD Adoption - June 2011
Conformity with UDP / DPD	Core Strategy policy
Notes	This will be a short guidance note and could potentially be incorporated within the design matters SPD.
Preparation responsibility	Either internal officers or external consultants, depending on workload pressures from other work.
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

8. Entertainment

Title	Entertainment SPD
Purpose	Finalise draft supplementary planning guidance following Phase 1 and adopt as SPD
Status	SPD
Content	To provide specific guidance about entertainment premises, on a sub-area basis where these uses are most frequently found.
Geographical coverage	Will cover 33 'sub-areas' within the West End Stress Area, Edgware Road Stress Area, Queensway/Bayswater Stress Area, and the Core Central Activities Zone.
Time period	10 years
Review Timescale	See below
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - already occurred ➤ Prepare Draft SPD - Early Autumn 2008 ➤ Public Participation - Winter 2008/9 ➤ Representations and finalise SPD - Spring 2009 ➤ SPD Adoption - Spring 2009
Conformity with UDP / DPD	TACE8, TACE9, TACE10
Notes	Has been prepared as SPG, however given the time elapsed, this will now be adopted as an SPD.
Preparation responsibility	Principal Planning Officer (LDF Team)
Resources	
Relationship to other plans / policies	Statement of Licensing Policy
Relationship to other LDDs	

9. Food and Drink

Title	Food and Drink SPD
Purpose	To provide guidance on the requirements for food and drink premises within Westminster. This will update and replace the Food and Drink Premises SPG 1991 and the Tables and Chairs on the Highway SPG 2005.
Status	SPD
Content	To include [a] design; [b] ventilation ducting; [c] shopfronts, including opening shopfronts; [d] waste and [e] tables and chairs in the highway.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	Some flexibility, but included in LDS for if other workload pressures allow
Conformity with UDP / DPD	Core Strategy and/or City Management Plan
Notes	
Preparation responsibility	Internal officers to prepare as other workload pressures allow (refer also timetable for key milestones above)
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

10. Design - Historic Environment

Title	Historic Environment SPD
Purpose	To provide guidance to supplement Westminster's policies on all aspects of the historic environment, including listed buildings, conservation areas, archaeology and historic parks and gardens. This will replace the existing separate SPGs on these topics. Will also provide appropriate links to the adopted World Heritage Site Management Plan and subsequent reviews.
Status	Supplementary Planning Document
Content	This will update existing guidance, covering any changes introduced by the Heritage Protection Bill and will replace the following Westminster SPGs [a] Repairs and Alterations to listed Buildings; [b] Listing of Buildings of Special Architectural or Historic Interest; [c] Protection of Historic Buildings in Westminster; [d] Architectural Theft; [e] Development and Demolition in Conservation Areas; [f] Conservation Areas - A guide for property owners; [g] Historic Parks and Gardens; [h] Archaeology; [i] Retrofitting, energy efficiency, sustainability and improving building's performance.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	Evidence gathering and initial consultation April- June 2009 Prepare Draft SPD - October-December 2009 Public Participation - January-March 2010 Representations and finalise SPD - April-August 2010 SPD Adoption - September- December 2010
Conformity with UDP / DPD	Core Strategy policy
Notes	Dependent on timetable/ outcome of Heritage Protection Bill
Preparation responsibility	Conservation Area Audits Team
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

11. Design - Inclusive design and access

Title	Inclusive Design and Access SPD
Purpose	To remove or reduce barriers to access and ensure that the built environment of Westminster can be enjoyed by all
Status	SPD
Content	This will update existing guidance in the Inclusive Design and Access SPG and convert this to SPD. It will provide information on inclusive design and access within the development control process and case studies of how to ensure an accessible environment within existing buildings and in new developments.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation April-December 2009 ➤ Prepare draft SPD - January - April 2010 ➤ Public Participation - April - July 2010 ➤ Representations and finalise SPD - September-December 2010 ➤ Adoption and publication - March - April 2011
Conformity with UDP / DPD	Core Strategy and/ or City Management Plan policy
Notes	The existing document was produced recently and therefore it is not anticipated substantial changes will be required.
Preparation responsibility	Either internal officers or external consultants, depending on workload pressures from other work.
Resources	See notes. This document is to be converted to SPD and re-consulted on but it is not anticipated substantial amendment or redrafting will be required which will minimise officer time on this.
Relationship to other plans / policies	London Plan 4.5, Mayor of London's Accessible London: Achieving an Inclusive Environment SPG
Relationship to other LDDs	

12. Design - Mews

Title	Mews, a guide to alterations SPD
Purpose	To ensure best possible practice in both the design of new buildings in Mews and the alteration of existing mews buildings. Mews buildings, often unlisted, have a distinct character which it is important to maintain, and which is easily damaged by unsympathetic development.
Status	SPD
Content	This will update existing guidance and replace the Mews: A guide to alterations SPG.
Geographical coverage	Will apply to mews throughout the City of Westminster.
Time period	July 2010
Review Timescale	After 5 years
Timetable for key milestones	Evidence gathering and initial consultation October 2009 - June 2010 Prepare draft SPD -July- October 2010 Public Participation - October 2010 -January 2011 Representations and finalise SPD -January-April 2011 Adoption and publication - May - June 2011
Conformity with UDP / DPD	Core Strategy and/or City Management Plan policy
Notes	Existing Mews SPG, and several individual mews guidance notes. Grosvenor Estates have previously expressed an interest in us updating this SPG.
Preparation responsibility	Either internal officers or external consultants, depending on workload pressures from other work.
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	Proposed Historic Environment SPD, Design Matters SPD

13. Plant and machinery

Title	Plant and Machinery SPD
Purpose	To promote a clean, attractive and sustainable environment by reducing the impact of plant and machinery in environmental, amenity and visual terms.
Status	SPD
Content	This will update existing guidance and will include [a] Sustainable design including energy generating plant; [b] Noise and vibration; [c] Ventilation and ducting on food premises; [d] Replacing ventilation, refrigeration and other plant including air conditioning; [e] Installing plant and machinery in historic setting; [f] design of new buildings; [g] renewable energy installations other than those on roofs (see Roofs SPD below).
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	Timetable may alter depending on the review of the General Permitted Development Order. <ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation April-December 2009 ➤ Prepare Draft SPD -January- April 2010 ➤ Public Participation - April -July 2010 ➤ Representations and finalise SPD -September-December 2010 ➤ SPD Adoption - March - April 2011
Conformity with UDP / DPD	Core Strategy and City Management Plan policy
Notes	A draft of this has already been prepared by an external consultant which can be used to inform the new SPD.
Preparation responsibility	Conservation Area Audits Team
Resources	External consultant with input from City Planning Group officers with noise and air quality expertise. A substantial amount of work previously done by consultants on this issue, but mainly focussed on visual amenity.
Relationship to other plans / policies	Noise Strategy, Air Quality Strategy
Relationship to other LDDs	

14. Design - Roofs

Title	Roofs; A guide to alterations and extensions on domestic buildings
Purpose	To update existing guidance and replace the Roofs; A guide to alterations and extensions on domestic buildings SPG.
Status	SPD
Content	This will ensure that roof extensions are [a] designed with regard to their context; host building, streetscape and conservation area, where applicable; [b] to protect historic roof forms; [c] to maximise accommodation; [d] living roofs; [e] relevant on-site energy generation installations.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation April-December 2009 ➤ Prepare Draft SPD -January- April 2010 ➤ Public Participation - April -July 2010 ➤ Representations and finalise SPD -September-December 2010 ➤ SPD Adoption - March - April 2011
Conformity with UDP / DPD	Core Strategy and City Management Plan policy
Notes	To be based on existing Roofs SPG
Preparation responsibility	Either internal officers or external consultants, depending on workload pressures from other work.
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	Forthcoming Historic Environment SPD and Design Matters SPD

15. Design - Shopfronts and Advertisements

Title	Shopfronts and Advertisements SPD
Purpose	To provide guidance to supplement Westminster's policies on Shopfronts and Advertisements, including Shopfront Security. This is to encourage sympathetic alteration, replacement and restoration of shopfronts. It also seeks to ensure advertisements and security measures are appropriately designed and sited. This will supersede and update guidance in Westminster's current Shopfronts, Blinds and Signs SPG, Advertisements SPG and Design Guidelines for Shopfront Security SPG.
Status	Supplementary Planning Document
Content	This will include: [a] Guidance on the alteration and replacement shopfronts; [b] Guidance on design and siting of advertisements; [c] Guidance on flags and hoardings; [d] Guidance on blinds and awnings; [e] Guidance on shopfront security.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - July - August 2008 ➤ Prepare Draft SPD - September 2008 ➤ Public Participation - January - March 2009 ➤ Representations and finalise SPD - March - April 2009 ➤ SPD Adoption - May 2009
Conformity with UDP / DPD	DES 8
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

16. Design - Housing

Title	Sustainable Homes SPD
Purpose	The document will provide a detailed guide to sustainable design and construction in residential development within Westminster. Replacing the Standards for Residential Units guidance (1991), Front Garden Parking Guide (1992), Special Needs Housing SPG (1999)
Status	SPD
Content	To provide a user friendly guide for householders and developers that incorporates the government's new sustainability requirements for homes. It will [a] guide the design and construction of a range of housing types from new build to existing homes (introducing options for retrofitting); [b] help homeowners and developers achieve sustainable design within residential units and design standards for external elements residential units; [c] outline Westminster's requirements in relation to the Code for Sustainable Homes, space standards and adaptability of residential units; [d] include design techniques for external alterations and extensions in, on or under residential units; [e] sustainable drainage/water conservation.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	See below
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - January 2006 - Autumn 2008 ➤ Prepare Draft SPD - Autumn - Winter 2008 / 2009 ➤ Public Participation - Spring 2009 ➤ Representations and finalise SPD - Autumn 2009 ➤ SPD Adoption - Winter 2009 / 2010
Conformity with UDP / DPD	ENV1, ENV4, ENV6, ENV7, ENV10, ENV16, ENV17, DES3, DES 5-10
Notes	Previous LDS's refer to this document as the Design and Space Standards for Housing SPD. .
Preparation responsibility	Project Manager (Environment) / Principal Planning Officer (LDF Team)
Resources	Funding for consultants to undertake this work
Relationship to other plans / policies	The Mayor of London SPG Sustainable Design and Construction.
Relationship to other LDDs	Similar information to the Central London Sustainable Buildings SPD, which applies to commercial buildings.

17. Terrorism and Security

Title	Terrorism and Security SPD
Purpose	To provide specific guidance on anti-terrorism and security measures.
Status	SPD
Content	Still in early consideration but likely to include [a] design guidance for public buildings, and those adjacent to busy public places to limit opportunities for terrorist action and withstand/contain terrorist attacks guidance on measures and [b] guidance on installations for government and diplomatic buildings, including in the public realm.
Geographical coverage	Whole of the City of Westminster. The City Council will also investigate a joint SPD, applying to several relevant London boroughs.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	➤ To be agreed
Conformity with UDP / DPD	Linked to the Core Strategy, and DPD/UDP policies in other boroughs if developed as a joint SPD
Notes	Still at early stages of consideration but included in the LDS to give an early indication of this potential work.
Preparation responsibility	Led by Westminster City Council
Resources	To be confirmed
Relationship to other plans / policies	
Relationship to other LDDs	Designing Out Crime SPD

18. Trees

Title	Tree Strategy
Purpose	To ensure that, for the benefit of both current and future generations, the city's tree stock is planted, and where appropriate replaced, in accordance with contemporary arboriculture best practice, and with careful consideration of its impact on townscape, amenity and biodiversity. To replace the existing Trees and Other Planting on Development Sites, 1996 SPG.
Status	SPD
Content	It will promote an awareness of the value of trees in Westminster; of urban design principles; of practical site considerations; of species selection; and of sustainable biodiversity goals.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - 2006 - 2008 ➤ Prepare Draft SPD - October 2008 ➤ Public Participation - October - December 2008 ➤ Representations and finalise SPD - January-February 2009 ➤ SPD Adoption - April 2009
Conformity with UDP / DPD	ENV16, STRA 7, DES 7
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

19. Westminster Views

Title	Westminster Views SPD
Purpose	To identify significant views in Westminster and provide detailed guidance, with regards to their protection and enhancement. Will replace the Strategic Views in Westminster SPG from 1994.
Status	Supplementary Planning Document
Content	This will include [a] a definition of what constitutes a metropolitan and local view; [b] a list of those view considered to be of metropolitan importance within the City of Westminster; [c] an explanation of the significance of each view; [d] potential threats or opportunities to enhance each view
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - December 2006-May 2007 ➤ Prepare Draft SPD - May- November 2007 ➤ Public Participation - December-January 2008 ➤ Representations and finalise SPD - February- October 2008 ➤ SPD Adoption - November- December 2008
Conformity with UDP / DPD	DES 15
Notes	Nearing completion, needs further discussion with GLA prior to adoption
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	
Relationship to other plans / policies	Mayor of London View Management Framework SPG
Relationship to other LDDs	

20. Public Realm

Title	Westminster Way - Public Realm Strategy
Purpose	To provide guidance on aspects of the design and management of the city's streets and open space. Will also incorporate the review/replacement for the Paddington Special Policy Area: Public Realm Strategy (2003).
Status	SPD
Content	Sets out the way that Council expects change to happen in the spaces between the buildings in the city, including [a] lighting; [b] pavements; [c] street furniture; [d] way-finding; [e] greening issues; [e] street trading and [f] kerb crossings.
Geographical coverage	Whole of the City of Westminster.
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - April 2004 (consultation) January - August 2008 ➤ Prepare Draft SPD - October 2008 ➤ Public Participation - November - December 2008 ➤ Representations and finalise SPD - February - April 2009 ➤ SPD Adoption - May - June 2009
Conformity with UDP / DPD	STRA 20 - 25 and DES 1, 7 & 9, SS 13 and SS16
Notes	
Preparation responsibility	Policy Manager (City Schemes) / Principal Planning Officer (City Schemes)
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

21. Belgravia Conservation Area Audit

Title	Belgravia Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Belgravia Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals. It will also incorporate the current Wilton Row and Old Barrack Yard guidance (1994).
Geographical coverage	Belgravia Conservation Area
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - July-October 2008 ➤ Prepare Draft SPD - November 2008 ➤ Public Participation - February-April 2009 ➤ Representations and finalise SPD - April-May 2009 ➤ SPD Adoption -May-June 2009
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

22. Covent Garden Conservation Area Audit

Title	Covent Garden Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Covent Garden Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Covent Garden Conservation Area.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - September-December 2009 ➤ Prepare Draft SPD - February - April 2010 ➤ Public Participation - May - June 2010 ➤ Representations and finalise SPD - July-August 2010 ➤ SPD Adoption - September 2010
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

23. Dorset Square Conservation Area Audit

Title	Dorset Square Conservation Area SPD
Purpose	To guide the protection, enhancement and management of the Dorset Square Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Dorset Square Conservation Area.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - December 2007-February 2008 ➤ Prepare Draft SPD - February 2008 ➤ Public Participation - April-June 2008 ➤ Representations and finalise SPD - July-August 2008 ➤ SPD Adoption - December 2008
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

24. Haymarket Conservation Area Audit

Title	Haymarket Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Haymarket Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Haymarket Conservation Area
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - April-June 2009 ➤ Prepare Draft SPD - July-September 2009 ➤ Public Participation - December 2009-January 2010 ➤ Representations and finalise SPD - February - March 2010 ➤ SPD Adoption - March 2010
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

25. Knightsbridge/ Knightsbridge Green and Albert Gate Conservation Area Audit

Title	Knightsbridge/ Knightsbridge Green and Albert Gate Conservation Area SPD
Purpose	To guide the protection, enhancement and management of the Knightsbridge/ Knightsbridge Green and Albert Gate Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals. It will also incorporate the current Ennismore Garden Mews and Relton Mews guidelines to alterations (1995 and 1992 respectively).
Geographical coverage	Knightsbridge/ Knightsbridge Green and Albert Gate Conservation Areas
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - January- March 2008 ➤ Prepare Draft SPD - March- August 2008 ➤ Public Participation - October- November 2008 ➤ Representations and finalise SPD - December 2008 ➤ SPD Adoption - January-February 2009
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

26. Leicester Square Conservation Area Audit

Title	Leicester Square Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Leicester Square Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Will apply to the Leicester Square Conservation Area.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - August-September 2009 ➤ Prepare Draft SPD - February -May 2010 ➤ Public Participation - June - July 2010 ➤ Representations and finalise SPD - July-August 2010 ➤ SPD Adoption - September 2010
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

27. Lillington Gardens Conservation Area Audit

Title	Lillington Gardens Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Lillington Gardens Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Lillington Garden Conservation Area.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - April-July 2009 ➤ Prepare Draft SPD - August - December 2009 ➤ Public Participation - January- February 2010 ➤ Representations and finalise SPD - March-April 2010 ➤ SPD Adoption - June 2010
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

28. Maida Vale Conservation Area Audit

Title	Maida Vale Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Maida Vale Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Maida Vale Conservation Area
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - August-September 2009 ➤ Prepare Draft SPD - October 2009 - February 2010 ➤ Public Participation - March - April 2010 ➤ Representations and finalise SPD - May-June 2010 ➤ SPD Adoption - August 2009
Conformity with UDP / DPD	Core Strategy policy
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

29. Mayfair Conservation Area Audit

Title	Mayfair Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Mayfair Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals. It will also incorporate the current Bond Street: Guide to Shopfronts and Advertisements SPG (1992).
Geographical coverage	Mayfair Conservation Area
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - August-November 2008 ➤ Prepare Draft SPD - December 2008-April 2009 ➤ Public Participation - April-June 2009 ➤ Representations and finalise SPD - August-September 2009 ➤ SPD Adoption -November 2009
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

30. Peabody Estates and Peabody Avenue Conservation Area Audit

Title	Peabody Estates and Peabody Avenue Conservation Area SPD
Purpose	To guide the protection, enhancement and management of the Peabody estate South Westminster and Peabody Avenue Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Peabody Estates and Peabody Avenue Conservation Areas.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - March-July 2008 ➤ Prepare Draft SPD - August 2008 ➤ Public Participation - December 2008-January 2009 ➤ Representations and finalise SPD - February-March 2009 ➤ SPD Adoption - April-May 2009
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	
Conformity with UDP / DPD	DES 9

31. Regent Street Conservation Area Audit

Title	Regent Street Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Regent Street Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals. It will also incorporate the current Bond Street: Guide to Shopfronts and Advertisements SPG (1992).
Geographical coverage	Regent Street Conservation Area.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - December 2009 -January 2010 ➤ Prepare Draft SPD - February-April 2010 ➤ Public Participation - May-June 2010 ➤ Representations and finalise SPD - July-August 2010 ➤ SPD Adoption - September-October 2010
Conformity with UDP / DPD	Core Strategy policy
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

32. Regents Park Conservation Area Audit

Title	Regents Park Conservation Area SPD
Purpose	To guide the protection, enhancement and management of the Regents Park Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Regents Park Conservation Area.
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - March-June 2010 ➤ Prepare Draft SPD - July - November 2010 ➤ Public Participation - February -March 2011 ➤ Representations and finalise SPD - April - May 2011 ➤ SPD Adoption - June 2011
Conformity with UDP / DPD	Core Strategy policy
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

33. Royal Parks Conservation Area Audit

Title	Royal Parks Conservation Area Audit SPD
Purpose	To guide the protection, enhancement and management of the Royal Parks Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Royal Parks Conservation Area
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - December 2008-March 2009 ➤ Prepare Draft SPD - March-April 2009 ➤ Public Participation - April-June 2009 ➤ Representations and finalise SPD - August-September 2009 ➤ SPD Adoption - November 2009
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

34. Soho Conservation Area Audit

Title	Soho Conservation Area Audit SPD
Purpose	Revise CAA to incorporate guidance currently found in the Soho Flags SPG.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals; [g] Guidance on the use of flags in specific streets within the Conservation Area
Geographical coverage	Soho Conservation Area
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - November 2010 ➤ Prepare Draft SPD - December 2010 ➤ Public Participation - January - February 2011 ➤ Representations and finalise SPD - March 2011 ➤ SPD Adoption - March 2011
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

35. Vincent Square Conservation Area Audit

Title	Vincent Square Conservation Area SPD
Purpose	To guide the protection, enhancement and management of the Vincent Square Conservation Area, by identifying those features of special historic and architectural interest which contribute to the local townscape and which the council will seek to protect. It will also identify negative features, opportunities for enhancement and management proposals to guide future change and development within the area.
Status	Supplementary Planning Document
Content	This will include [a] Historical Development; [b] Appraisal of character; [c] Identification of Unlisted Buildings of Merit; [d] Identification of townscape detail and landscape features which contribute to the character of the area; [e] Identification of Features which detract from the character of the conservation Area; [f] Management and Enhancement proposals
Geographical coverage	Vincent Square Conservation Area
Time period	10 years
Review Timescale	After 5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - July-August 2008 ➤ Prepare Draft SPD - September -December 2008 ➤ Public Participation - February-March 2008 ➤ Representations and finalise SPD - April-May 2008 ➤ SPD Adoption - May-June 2009
Conformity with UDP / DPD	DES 9
Notes	
Preparation responsibility	Area Design and Conservation Officer (Conservation Area Audits Team)
Resources	Conservation Area Audits Team
Relationship to other plans / policies	
Relationship to other LDDs	

36. Amberley Road Adult Education Centre Planning Brief

Title	Amberley Road Adult Education Centre, Amberley Road, W9 Planning Brief
Purpose	To set out the planning considerations relating to the sites potential disposal and redevelopment.
Status	SPD
Content	Focuses in particular on potential land use issues and consider in detail possible amenity, traffic, environmental, design and conservation impacts of future proposals for the site.
Geographical coverage	The site is approximately 0.34 hectares and is bound to the north by Amberley Road and to the south by the Grand Union Canal. Harrow Road is about 100 metres to the west of the site.
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - September 2007 - January 2008 ➤ Prepare Draft SPD - February 2008 ➤ Public Participation - July 2008 - August 2008 ➤ Representations and finalise SPD - September 2008 ➤ SPD Adoption - October 2008
Conformity with UDP / DPD	SOC1
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Part of wider Adult Education Strategy Letter of conformity received from the GLA July 2008
Relationship to other LDDs	Suite of Planning Briefs linked: <ul style="list-style-type: none"> • Moxon Street Car Park, W1 • Ebury Bridge Adult Education Centre, Sutherland Street, SW1V

37. Canal Terrace Planning Brief

Title	Canal Terrace, 431-487 (odd), Harrow Road, W9
Purpose	Revise Draft Planning Brief
Status	SPD
Content	The purpose of this Brief is to examine the characteristics of the site, the policies which affect it, the demands now being placed on it and set out the relevant issues that need to be addressed. The Council wants to breathe new life into Canal Terrace as part of its renewal of Harrow Road, and so is drafting this draft Planning Brief for consultation to seek views on the most effective way of achieving this objective.
Geographical coverage	Canal Terrace consists of a terrace of 29 three storey properties that lie on the southern side of Harrow Road immediately to the west of Halfpenny Bridge, next to the Canal. It marks the western end of the Harrow Road District Shopping centre. The whole of the brief site falls within the North West Westminster Special Policy Area.
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Autumn 2008 ➤ Prepare Draft SPD - Spring 2009 ➤ Public Participation - Mid 2009 ➤ Representations and finalise SPD - Early Autumn 2009 ➤ SPD Adoption - Autumn 2009
Conformity with UDP / DPD	North West Westminster SPA, NWW1, NWW2, NWW3, SS6, DES4, STRA27 and STRA33
Notes	
Preparation responsibility	Senior Planning Officer (LDF Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy
Relationship to other LDDs	

38. Crossrail site Planning Brief - Bond Street Station (Western Ticket Hall)

Title	Crossrail: Bond St Station (Western Ticket Hall) 65 Davies Street, W1 and 354-358 Oxford Street, W1 Planning Brief
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site and the requirements of Crossrail.
Geographical coverage	65 Davies Street and 354-358 Oxford Street sites
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Since January 2006 (for the January 2006 version of the draft planning brief) ➤ Prepare Draft SPD - May - June 2008 ➤ Public Participation - July - September 2008 ➤ Representations and finalise SPD - October - December 2008 ➤ SPD Adoption - January - February 2009
Conformity with UDP / DPD	OP23
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	<p>Linked to other Crossrail W1 planning briefs, namely:</p> <ul style="list-style-type: none"> • Crossrail: Bond St Station - Eastern Ticket Hall 18-19, Hanover Square, W1; • Crossrail: Tottenham Court Road Station (Western Ticket Hall): Site bounded by 91-101 Oxford Street, 93-102 Dean Street, 1-12 Great Chapel Street and Diadem Court, W1; and • Crossrail: Tottenham Court Road Station (Eastern Ticket Hall): 1-23, Oxford Street, 1-6, Falconberg Court, and 157-165, Charing Cross Road, including the Astoria Theatre - the Astoria site, and 135-155, Charing Cross Road and 12, Sutton Row - the Goslett Yard site.

39. Crossrail site Planning Brief - Bond Street Station (Eastern Ticket Hall)

Title	Crossrail: Bond St Station - Eastern Ticket Hall 18-19, Hanover Square, W1 Planning Brief
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site and the requirements of Crossrail.
Geographical coverage	18 and 19 Hanover Square, W1
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Since January 2006 (for the January 2006 version of the draft planning brief) ➤ Prepare Draft SPD - August - September 2008 ➤ Public Participation - September - December 2008 ➤ Representations and finalise SPD - October 2008 ➤ SPD Adoption - January - February 2009
Conformity with UDP / DPD	OP22
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	<p>Linked to other Crossrail W1 planning briefs, namely:</p> <ul style="list-style-type: none"> • Crossrail: Bond St Station (Western Ticket Hall) 65 Davies Street, W1 and 354-358 Oxford Street, W1; • Crossrail: Tottenham Court Road Station (Western Ticket Hall): Site bounded by 91-101 Oxford Street, 93-102 Dean Street, 1-12 Great Chapel Street and Diadem Court, W1; and • Crossrail: Tottenham Court Road Station (Eastern Ticket Hall): 1-23, Oxford Street, 1-6, Falconberg Court, and 157-165, Charing Cross Road, including the Astoria Theatre - the Astoria site, and 135-155, Charing Cross Road and 12, Sutton Row - the Goslett Yard site.

40. Crossrail site Planning Brief - Tottenham Court Road Station (Western Ticket Hall)

Title	Crossrail: Tottenham Court Road Station (Western Ticket Hall): Site bounded by 91-101 Oxford Street, 93-102 Dean Street, 1-12 Great Chapel Street and Diadem Court, W1 Planning Brief
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site and the requirements of Corssrail.
Geographical coverage	91-101 Oxford Street, 93-102 Dean Street, 1-12 Great Chapel Street and Diadem Court, W1
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Since January 2006 (for the January 2006 version of the draft planning brief) ➤ Prepare Draft SPD - August - September 2008 ➤ Public Participation - September - December 2008 ➤ Representations and finalise SPD - October 2008 ➤ SPD Adoption - January - February 2009
Conformity with UDP / DPD	OP19
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	<p>Linked to other Crossrail W1 planning briefs, namely:</p> <ul style="list-style-type: none"> • Crossrail: Bond St Station (Western Ticket Hall) 65 Davies Street, W1 and 354-358 Oxford Street, W1; • Crossrail: Bond St Station - Eastern Ticket Hall 18-19, Hanover Square, W1; and • Crossrail: Tottenham Court Road Station (Eastern Ticket Hall): 1-23, Oxford Street, 1-6, Falconberg Court, and 157-165, Charing Cross Road, including the Astoria Theatre - the Astoria site, and 135-155, Charing Cross Road and 12, Sutton Row - the Goslett Yard site.

41. Crossrail site Planning Brief - Tottenham Court Road Station (Eastern Ticket Hall)

Title	Crossrail: Tottenham Court Road Station (Eastern Ticket Hall): 1-23, Oxford Street, 1-6, Falconberg Court, and 157-165, Charing Cross Road, including the Astoria Theatre - the Astoria site, and 135-155, Charing Cross Road and 12, Sutton Row - the Goslett Yard site Planning Brief
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site and the requirements of Crossrail.
Geographical coverage	1-23, Oxford Street, 1-6, Falconberg Court, and 157-165, Charing Cross Road, including the Astoria Theatre, 135-155, Charing Cross Road and 12, Sutton Row
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Since January 2006 (for the January 2006 version of the draft planning brief) ➤ Prepare Draft SPD - August - September 2008 ➤ Public Participation - September - December 2008 ➤ Representations and finalise SPD - October 2008 ➤ SPD Adoption - January - February 2009
Conformity with UDP / DPD	OP20
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	<p>Linked to other Crossrail W1 planning briefs, namely:</p> <ul style="list-style-type: none"> • Crossrail: Bond St Station (Western Ticket Hall) 65 Davies Street, W1 and 354-358 Oxford Street, W1; • Crossrail: Bond St Station - Eastern Ticket Hall 18-19, Hanover Square, W1; and • Crossrail: Tottenham Court Road Station (Western Ticket Hall): Site bounded by 91-101 Oxford Street, 93-102 Dean Street, 1-12 Great Chapel Street and Diadem Court, W1.

42. Crossrail site Planning Brief - Paddington New Yard Planning Brief

Title	Paddington New Yard and Adjoining Land, W9 Planning Brief
Purpose	Revise Draft Planning Brief
Status	SPD
Content	The brief sets out the City Council's considerations for the site in relation to proposals for Crossrail Line 1 and in addition to address any potential amenity, traffic and environmental impacts of the proposals. The brief sets out the Council's considerations on Cross London Rail Links proposed long term use of the site and looks at alternative uses should these proposals not come forward.
Geographical coverage	The site lies within the transport corridor of the A40 Westway and the Great Western railway lines to Paddington Station, extending between Great Western Road and Westbourne Bridge.
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation -May 2005 - June 2008 ➤ Prepare Draft SPD - April - May 2008 (Committee June 2008) ➤ Public Participation - August - September 2008 ➤ Representations and finalise SPD - October - November 2008 ➤ SPD Adoption - December 2008 - February 2009
Conformity with UDP / DPD	OP4
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	

43. Crossrail site Planning Brief - Paddington Station and Environs Planning Brief

Title	Paddington Station & Environs Planning Brief
Purpose	To identify key development constraints and opportunities for the site, and apply adopted and emerging policy to explain the site's development parameters and the council's aspirations.
Status	SPD
Content	This will include [a] a description of the site and surrounding area; [b] planning policy framework [c] Key land use issues and the importance of adjacent sites; [d] Traffic and transport; [e] Conservation and public realm; [f] Impact on residential amenity; [g] Mitigation of impacts; [h] Summary of key issues and the way forward.
Geographical coverage	Enterprise House: 167 - 169 Westbourne Terrace; Brewers Court: 155 - 157 Westbourne Terrace; 4-18 Bishops Bridge Road; Telstar House: 121 - 141 Westbourne Terrace. Site bounded by Bishops Bridge Road, Westbourne Terrace, Cleveland Terrace and Eastbourne Terrace; Eastbourne Terrace: 10 - 50 Eastbourne Terrace and 2 - 16 Craven Road; Praed Street District and Circle Line station building; Triangle Site: Site bounded by Bishop's Bridge Road, Grand Union Canal and train lines from Paddington Station; Royal Mail Site: Site bounded by Winsland Street, Winsland Mews and London Street; 16 South Wharf Road; Paddington Station: Site bounded by Eastbourne Terrace, Craven Road, London Street and Bishops Bridge Road
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - January 2007 - March 2008 ➤ Prepare Draft SPD - May 2008 ➤ Public Participation - June-July 2008 ➤ Representations and finalise SPD - Autumn 2009 ➤ SPD Adoption - Winter 2008 / 2009
UDP	OP13
Notes	Consultation responses continue to be received and encouraged (Network Rail). Minor alterations continue to be incorporated as Crossrail's proposals crystallise.
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	

44. Dudley House and 149-157 Harrow Road Planning Brief

Title	Dudley House and 149-157 Harrow Road, adjacent highway / open space, W2 Planning Brief
Purpose	Revise adopted planning brief to set out the planning considerations relating to the sites redevelopment.
Status	SPD
Content	The draft brief focuses in particular on land use issues and considers in detail possible amenity, traffic, environmental, design and conservation impacts of future proposals for the site.
Geographical coverage	Bound to the north by Harrow Road and the start of the A40 and to the west and south by North Wharf Road. Located just outside of the Paddington Special Policy Area.
Time period	5 years
Review Timescale	See below - Further review pending policy changes i.e. if Dudley House became part of the Paddington Special Policy Area (PSPA) / Opportunity Area through the Core Strategy
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - August - October 2008 ➤ Prepare Draft SPD - September 2008 Committee October / December 2008 ➤ Public Participation - December 2008 / Early 2009 ➤ Representations and finalise SPD - Early 2009 ➤ SPD Adoption - Easter 2009
Conformity with UDP / DPD	OP14
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy
Relationship to other LDDs	

45. Ebury Bridge Adult Education Centre Planning Brief

Title	Ebury Bridge Adult Education Centre, Sutherland Street, SW1V Planning Brief
Purpose	Planning brief to set out the planning considerations relating to the sites potential disposal and redevelopment.
Status	SPD
Content	Focuses in particular on potential land use issues and consider in detail possible amenity, traffic, environmental, design and conservation impacts of future proposals for the site.
Geographical coverage	Located on Sutherland Street, at the western edge of Pimlico, in the south of the city. The triangle shaped site is bound by Sutherland Street to the east, Peabody Avenue to the south and the overground railway lines from Victoria Station to the west.
Time period	<ul style="list-style-type: none"> • Consultation 7th July - 18th August 2008 • Planning Sub-Committee October 2008 for approval to adopt as an SPD
Review Timescale	<ul style="list-style-type: none"> • Revise draft SPD September 2008 following public consultation • Further review early 2009 following further public consultation if no approval to adopt in October 2008 • If adopted October 2008 no plans to review unless there are policy / circumstantial changes
Timetable for key milestones	<ul style="list-style-type: none"> ➢ Evidence gathering and initial consultation - September 2007 - January 2008 ➢ Prepare Draft SPD - February 2008 ➢ Public Participation - July 2008 - August 2008 ➢ Representations and finalise SPD - September 2008 ➢ SPD Adoption - October 2008
Conformity with UDP / DPD	SOC1
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Part of wider Adult Education Strategy Letter of conformity received from the GLA July 2008
Relationship to other LDDs	Suite of Planning Briefs linked: <ul style="list-style-type: none"> • Amberley Road Adult Education Centre, Amberley Road, W9 • Moxon Street Car Park, W1

46. Moxon Street Car Park Planning Brief

Title	Moxon Street Car Park, W1 Planning Brief
Purpose	Planning brief to set out the planning considerations relating to the sites potential disposal and redevelopment.
Status	SPD
Content	The draft brief focuses in particular on potential land use issues and consider in detail possible amenity, traffic, environmental, design and conservation impacts of future proposals for the site.
Geographical coverage	The site is located within the Portman Estate Conservation Area and is bounded by Moxon, St. Vincent, Aybrook and Cramer Streets and is located close to Marylebone High Street.
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - September 2007 - January 2008 ➤ Prepare Draft SPD - February 2008 ➤ Public Participation - July 2008 - August 2008 ➤ Representations and finalise SPD - September 2008 ➤ SPD Adoption - October 2008
Conformity with UDP / DPD	SOC1
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Part of wider Adult Education Strategy Letter of conformity received from the GLA July 2008
Relationship to other LDDs	Suite of Planning Briefs linked: <ul style="list-style-type: none"> • Amberley Road Adult Education Centre, Amberley Road, W9 • Ebury Bridge Adult Education Centre, Sutherland Street, SW1V

47. North Westminster Community School Planning Brief

Title	North Westminster Community School Planning Brief
Purpose	To identify key development constraints and opportunities for the site, now agreed for release from Educational use, and apply adopted and emerging policy to explain the site's development parameters and the council's aspirations.
Status	SPD
Content	This will include [a] A description of the site and surrounding area; [b] Planning policy framework [c] Key land use issues including housing and open space; [d] Environment and Energy issues; [e] Conservation and public realm; [f] Impact on residential amenity; [g] Mitigation of impacts; [h] Summary of key issues and the way forward
Geographical coverage	Site bounded by Hermitage Street, the Westway, Harbet Road, North Wharf Road and the Grand Union Canal
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - January 2008 to date ➤ Prepare Draft SPD - October - November 2008 ➤ Public Participation - November 2008 - January 2009 ➤ Representations and finalise SPD - January- February 2009 ➤ SPD Adoption - April 2009
Conformity with UDP / DPD	OP27
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Community Build
Relationship to other LDDs	

48. Oxford Street / Tottenham Court Road sites Planning Brief

Title	4-48 Oxford Street (18-20, 22, 26-32, 38, 44, 46 Oxford Street / 4-5 Tottenham Court Road and part of Hanway St frontages)
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site.
Geographical coverage	18-20, 22, 26-32, 38, 44, 46 Oxford Street / 4-5 Tottenham Court Road and part of Hanway St frontages
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Autumn 2008 ➤ Prepare Draft SPD - Spring 2009 ➤ Public Participation - Mid 2009 ➤ Representations and finalise SPD - Early Autumn 2009 ➤ SPD Adoption - Autumn 2009
Conformity with UDP / DPD	STRA1, 3, 4, 5, 7, 10, 11 and 27, and CENT3 and COM2
Notes	May not be progressed, or timing of public consultation and adoption may be delayed subject to on-going monitoring of the East Oxford Street area
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	<p>Possible relationship to the following planning briefs:</p> <ul style="list-style-type: none"> • Crossrail: Tottenham Court Road Station (Western Ticket Hall): Site bounded by 91-101 Oxford Street, 93-102 Dean Street, 1-12 Great Chapel Street and Diadem Court, W1; and • Crossrail: Tottenham Court Road Station (Eastern Ticket Hall): 1-23, Oxford Street, 1-6, Falconberg Court, and 157-165, Charing Cross Road, including the Astoria Theatre - the Astoria site, and 135-155, Charing Cross Road and 12, Sutton Row - the Goslett Yard site.

49. Prince of Wales Junction, Harrow Road Planning Brief

Title	Prince of Wales Junction, Harrow Road, W9
Purpose	Revise Draft Planning Brief
Status	SPD
Content	The purpose of this Brief is to examine the characteristics of the site, the policies which affect it, the demands now being placed on it and set out the relevant issues that need to be addressed. It sets out the Council's initial proposals to promote development around the junction to provide a variety of uses, including the possibility of community facilities to help in the renewal of the area, and promote development around the junction, which is a key opportunity site, in North West Westminster.
Geographical coverage	The Prince of Wales junction is a paved area, lying at the intersection of five roads in the North West Westminster Special Policy Area. It is a focal point for the local area and marks the start of the core Harrow Road District Shopping Centre.
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - 2007 / 2008 ➤ Prepare Draft SPD - Spring 2009 ➤ Public Participation - Mid 2009 ➤ Representations and finalise SPD - Early Autumn 2009 ➤ SPD Adoption - Autumn 2009
Conformity with UDP / DPD	North West Westminster SPA, NWW1, NWW2, NWW3, SS6, DES4, STRA27 and STRA33
Notes	
Preparation responsibility	Senior Planning Officer (LDF Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy
Relationship to other LDDs	

50. St Mary's Hospital Planning Brief

Title	St Mary's Hospital, W2 Planning Brief
Purpose	Revise Draft Planning Brief for St Mary's Hospital and Post Offices sites. However, the Royal Mail (Post Office) site included in the existing draft will be addressed in the Paddington Station Planning Brief rather than with St Mary's Hospital in this brief.
Status	SPD
Content	The purpose of this Brief is to examine the characteristics of the site, the policies which affect it, the demands now being placed on it and set out the relevant issues that need to be addressed. It does not seek to promote any specific development option, but is intended to ensure that the proper development of the site takes place in a co-ordinated manner to meet the objectives set out in the Unitary Development Plan.
Geographical coverage	The whole of the Brief site lies within the Paddington Special Policy Area (PSPA). It is bound to the north by an arm of the Grand Union Canal, to the east by the residential development West End Quay, to the south by Praed Street and to the West by Paddington Station. The Royal Mail site is excluded from this geographical coverage, and will be dealt with in the Paddington Station Planning Brief instead.
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Autumn 2008 ➤ Prepare Draft SPD - Autumn 2008 ➤ Public Participation - Early 2009 ➤ Representations and finalise SPD - Mid 2009 ➤ SPD Adoption - Autumn 2009
Conformity with UDP / DPD	OP12
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	

51. Victoria Area Planning Brief

Title	Victoria Area Planning Brief
Purpose	Adopted planning brief (April 2006) being revised in response to policy and circumstantial changes.
Status	SPD
Content	The brief considers the existing physical characteristics of the sites within the planning brief area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of sites within the planning brief area within the context for the transport interchange at Victoria.
Geographical coverage	Site bounded by Bressenden Place, Victoria Street, Carlisle Place behind 173 Victoria Street, Vauxhall Bridge Road, Gillingham Street, Belgrave Road, Hugh Street, St George's Road, Buckingham Palace Road, Semley Place, Ebury Street, following the boundary of the bus garage / 161 Ebury Street, following the boundary of the bus garage and 29-33 Elizabeth Street, the boundary between 29-33 and 27 Elizabeth Street, Elizabeth Street, between Victoria Coach Station arrivals hall site and the backs of the residential properties on Ebury Street, Eccleston Street, Buckingham Palace Road
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Current - October 2008 ➤ Prepare Draft SPD - December 2008 ➤ Public Participation - December 2008 - February 2009 ➤ Representations and finalise SPD - Spring 2009 ➤ SPD Adoption - Mid 2009
Conformity with UDP / DPD	OP8
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	

52. Victoria Coach Station Planning Brief

Title	Victoria Coach Station Planning Brief
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site.
Geographical coverage	Departures hall site - bounded by Elizabeth Street to the north, Buckingham Palace Road to the east, Semley Place to the south and Ebury Street to the west. Arrivals hall site - this is bounded by Elizabeth Street to the south, Eccleston Place to the east and by the backs of residential properties on Ebury Street to the west.
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Currently on-going ➤ Prepare Draft SPD - no date yet as dependent upon outcome of TfL Strategic review into London-wide coach station requirements ➤ Public Participation - Will review / amend Victoria Area Planning Brief (VAPB) to take into account most recent briefing about TfL studies (see above). Likely to follow after VAPB. ➤ Representations and finalise SPD - tbc (see above) ➤ SPD Adoption - tbc (see above)
Conformity with UDP / DPD	OP9
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy, Local Implementation Plan, Mayor's Transport Strategy
Relationship to other LDDs	Sub-Brief of Victoria Area Planning Brief.

53. Victoria Street, Buckingham Gate and Palace Street site

Title	Victoria Street, Buckingham Gate and Palace Street Site, SW1 Planning Brief
Purpose	Planning Brief
Status	SPD
Content	The brief considers the existing physical characteristics of the site and the surrounding area and sets out the City Council's planning policies, guidelines and constraints with regard to the future redevelopment of the site.
Geographical coverage	54-60 Victoria Street (Selborne House), 62-64 Victoria Street (Westminster City Hall building), 66-74 Victoria Street (Kingsgate House), 107-151 Victoria Street (Ashdown House), 51-57 Palace Street (Westminster City School), 56, 57, 58, 59, 60 Buckingham Gate, 3-5 Seaforth Place and the District Line Railway Corridor between Buckingham Gate and Palace Street
Time period	10 years
Review Timescale	5 years
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Winter 2006 / 07 ➤ Prepare Draft SPD – Winter 2006 / 07 ➤ Public Participation – March - April 2007 ➤ Representations and finalise SPD – tbc (see notes below) ➤ SPD Adoption - tbc (see notes below)
Conformity with UDP / DPD	STRA5
Notes	Further review in 2008 as part of the review of the Victoria Area Planning Brief. October 2008 Committee for approval to publicly consult.
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	
Relationship to other LDDs	Sub-Brief of Victoria Area Planning Brief.

54. West End Green Planning Brief

Title	West End Green Planning Brief
Purpose	To identify key development constraints and opportunities for the site, and apply adopted and emerging policy to explain the site's development parameters and the council's aspirations
Status	SPD
Content	This will include [a] A description of the site and surrounding area; [b] Planning policy framework [c] Key land use issues including housing and retail; [d] Environment and Energy issues; [e] Conservation and public realm; [f] Impact on residential amenity; [g] Mitigation of impacts; [h] Summary of key issues and the way forward
Geographical coverage	Site bounded by Edgware Road, Church Street, Newcastle Place and Paddington Green
Time period	10 years
Review Timescale	Until the situation changes and development pressures emerge that warrant a revised brief
Timetable for key milestones	<ul style="list-style-type: none"> ➤ Evidence gathering and initial consultation - Current to March 2009 ➤ Prepare Draft SPD - March 2009 ➤ Public Participation - March - April 2009 ➤ Representations and finalise SPD - May-June 2009 ➤ SPD Adoption - August 2009
Conformity with UDP / DPD	Chapter 5 'North Westminster'
Notes	
Preparation responsibility	Principal Planning Officer (Strategic Schemes Team)
Resources	
Relationship to other plans / policies	Economic Development Strategy
Relationship to other LDDs	

GLOSSARY

Annual monitoring report Statutory report prepared annually by a local planning authority for the Secretary of State, providing information about the implementation of the local development scheme and the extent to which policies in local development documents are being achieved.

Community strategy Statutory report prepared under the Local Government Act 2000 by a local authority, in partnership with local organisations, setting out a strategy for promoting and improving the 'economic, social and environmental well being' of its area. Local planning authorities are required to have regard to community strategies in preparing local development documents.

Core strategy Development plan document prepared by a local planning authority setting out the key elements of the planning framework for its area. National planning policy requires that it should comprise of 'a spatial vision and strategic objectives for the area; a spatial strategy; and a monitoring and implementation framework for achieving delivery.'

Development plan In Greater London, this comprises the spatial development strategy published by the Mayor of London and development plan documents prepared by the borough councils. Legislation requires that planning decisions should be made in accordance with the provisions of the development plan unless material considerations indicate otherwise.

Development plan document Document forming part of the local development framework comprising a core strategy, site specific allocations of land; and, where these are needed, area action plans. It is subject to community involvement, consultation and independent examination procedures.

Examination in public Process, which may involve public hearings, under which a development plan document is assessed by a person appointed by the Secretary of State after it has been prepared by a local planning authority. The examination is required to determine whether the document is sound and whether it satisfies the requirements relating to its preparation. Local planning authorities are required to submit every development plan document to the Secretary of State for examination.

Local development document Document setting out the local planning authority's policies and proposals for the development and use of land within its area, comprising a development plan document, the statement of community involvement, or a supplementary planning document. The local development documents must, when taken as a whole, set out all the authority's policies relating to the development and use of land in their area.

Local development framework 'Portfolio' of local development documents which each local planning authority is required to prepare which collectively set out and 'deliver' the spatial development strategy for its area.

Local development scheme Report about the local development framework which every local planning authority is required from time to time to prepare and submit to the Secretary of State, specifying which local development documents the authority will prepare, their subject matter and geographical coverage, and a timetable for their preparation and revision.

London Plan Spatial development strategy for the whole of the Greater London region prepared by the Mayor of London under the Greater London Authority Act 1999 and

published in 2004. All development plan documents in the local development frameworks prepared by London borough councils are required to be in general conformity with the London Plan.

Soundness Attribute required by law of every development plan document. National guidance sets out three groups of tests for 'soundness'. These tests are that the plan [a] has been produced in accordance with the national and local procedures; [b] is consistent with national policy and in general conformity with regional policy and the authority's own community strategy; and [c] is coherent in its approach, contains policies which are the best available alternatives in the circumstances, and will deliver effectively the outcomes sought.

Statement of community involvement Statement of a local planning authority's policy as to the involvement of interested parties in the determination of planning applications and the preparation or revision of local development documents.

Strategic environmental assessment Evaluation process, carried out under European Union directive 2001/42/EC, which requires environmental effects to be taken into account by authorities during the preparation of plans and programmes in the fields of land-use, transport, waste and water management energy and other similar matters. Most local development documents are likely to undergo this type of assessment.

Supplementary planning document Statement prepared by a local planning authority expanding policy or providing further detail about policies in a development plan document and how they will be used to assess development proposals. National planning policy recognises that supplementary documents may cover a range of issues, but requires that they cannot be used to allocate land. They will not be subject to independent examination and will not form part of the development plan.

Sustainability appraisal Process, which may comprise of several stages, by which a local planning authority is required to carry out a systematic evaluation of the social, environmental and economic effects of the policies and proposals in a local development document, and to report on the findings of that evaluation. National policy statements set out the key considerations involved.

Sustainable development The Planning and Compulsory Purchase Act 2004 requires local planning authorities to exercise their functions 'with the objective of contributing to the achievement of sustainable development'. National planning policy [PPS1] gives further details of the Government's aims and objectives in this connection.



City of Westminster

PLANNING & CITY DEVELOPMENT

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